Steering Committee Agenda
April 18, 1998

Meeting called to order

Minutes

Committee Reports
- Executive Committee
  - Historian
  - Treasurer
  - Secretary
  - Co-Chairs
- Standing Committees
  - Ambassadors
  - Finance
  - Public Relations
  - Activities
  - Topic
  - Membership
- Ad-Hoc Committees/Special Projects
  - 40+ Group
  - Youth Initiative

General Issues/Topics
- Placement of Officers — Strategic Planning

Denouement
- Scheduling of next meeting
- Meeting Adjourned

STEERING COMMITTEE
MINUTES
AUGUST 17, 1996

TIME BEGAN:

ATTENDANCE:
Ulester Douglas
Craig Washington
Robert Simmons
Mark Cunningham
Egypt Freeman
Freddie Johnson
Keith Warrick
Tyrone Jewel

READING OF LAST MEETINGS AGENDA:
- Membership levels, privileges
- Strategic Planning
- Quorum (majority decision)
- HIV Panel
- Topic committee won't meet until December.
- Venus Magazine (cover story)
- Georgia State YAAMS study
- Secretary position

EXECUTIVE COMMITTEE REPORTS:

COMMITTEE REPORTS:
Membership Committee

Membership Dues:
- Membership introduced a plan to set dues at the following:
  $10.00 mailing only
  $96.00 membership to include T-shirts, M-cards, discounts to functions, newsletters
- Suggestions:
  1. $5.00 /month includes membership
  2. Committee members should pay for dues. Steering Committee members pay $60.00/year to carry Second Sunday. This will ensure that the organization will not become dependent on the general membership for funds. General members pay $5.00/month or $50.00 up front.
  3. $5.00 should e a suggested donation from general membership. We should aggressively solicit funds at each member.

Space:

- Hammon House and APEX too expensive.
- Perhaps Virginia Highland can allow us to use larger space.

Membership Application

- Application was presented.
- Membership committee will determine, along with Rob, how application procedure will be administered. It will be either as a piece to help glean updated information to establish database or to be sued after membership definition.

Activities Committee

- Steering Committee strongly urged to collect funds ASAP.
- Activities Committee would like to give money to Earl Joyner by next Saturday, August 24th.
- We must be aggressive about selling tickets.
- Expenses for Labor Day Party
  lawn cutting, food, $350.00 for port-o-john's

Topic Committee

- October topic - 'Love and HIV'
- Panel discussion - Healthquest would help pay for out-of-town speakers.
- Available space?
- Questions about how public this should be.
  Should it be limited to Second Sunday members?
  Should it be open to general public?
- Topic Committee coordinators feels event should be more intimate. Also, other organizations should be invited.
- Egypt resigned from position as Topic Committee Coordinator effective October 1996.

Hospitality Committee

- Hospitality Committee is not satisfied with the potluck.
- HC will come up with themes for the potluck.
- HC will determine how to appoint key people to bring food to the meetings.

Public Relations Committee

- Met July 27th and August 11th.
- Sam Starks is the new Co-Coordinator.

Monthly flyer

- PR wants a standard look for the monthly flyer.
- Topic Committee would plug in formatted information.

Venus Magazine

- October issue will feature Second Sunday.
- Doug Jones is almost finished with the article for the magazine.
- Charlene does not want a group photo for the Venus cover photo. Should there be a group

shot of the Executive Committee?
- PR wants more communication.

Second Sunday logo
- letterhead purposes
- membership card
- advertising
- t-shirts
- flyers
- meeting announcements

Education/Research Committee

NEXT MEETING LOCATION:

TIME ENDED:

STEERING COMMITTEE
MINUTES
AUGUST 17, 1996

TIME BEGAN:

ATTENDANCE:
Ulester Douglas
Craig Washington
Robert Simmons
Mark Cunningham
Egypt Freeman
Freddie Johnson
Keith Warrick
Tyrone Jewel

READING OF LAST MEETINGS AGENDA:
- Membership levels, privileges
- Strategic Planning
- Quorum (majority decision)
- HIV Panel
- Topic committee won't meet until December.
- Venus Magazine (cover story)
- Georgia State YAAMS study
- Secretary position

EXECUTIVE COMMITTEE REPORTS:
Co-Chairmen
Treasurer
Secretary

COMMITTEE REPORTS:
Membership Committee

Membership Dues:
- Membership introduced a plan to set dues at the following:
  $10.00 mailing only
  $96.00 membership to include T-shirts, M-cards, discounts to functions, newsletters
- Suggestions:
  1. $5.00 /month includes membership
  2. Committee members should pay for dues. Steering Committee members pay $60.00/year to carry Second Sunday. This will ensure that the organization will not become dependent on the general membership for funds. General members pay $5.00/month or $50.00 up front.

3. $5.00 should e a suggested donation from general membership. We should aggressively solicit funds at each member.

Space:
- Hammon House and APEX too expensive.
- Perhaps Virginia Highland can allow us to use larger space.

Membership Application
- Application was presented.
- Membership committee will determine, along with Rob, how application procedure will be administered. It will be either as a piece to help glean updated information to establish database or to be sued after membership definition.

Activities Committee
- Steering Committee strongly urged to collect funds ASAP.
- Activities Committee would like to give money to Earl Joyner by next Saturday, August 24th.
- We must be aggressive about selling tickets.
- Expenses for Labor Day Party
  lawn cutting, food, $350.00 for port-o-john's

Topic Committee
- October topic - 'Love and HIV'
- Panel discussion - Healthquest would help pay for out-of-town speakers.
- Available space?
- Questions about how public this should be.
  Should it be limited to Second Sunday members?
  Should it be open to general public?
- Topic Committee coordinators feels event should be more intimate. Also, other organizations should be invited.
- Egypt resigned from position as Topic Committee Coordinator effective October 1996.

Hospitality Committee
- Hospitality Committee is not satisfied with the potluck.
- HC will come up with themes for the potluck.
- HC will determine how to appoint key people to bring food to the meetings.

Public Relations Committee
- Met July 27th and August 11th.
- Sam Starks is the new Co-Coordinator.

Monthly flyer
- PR wants a standard look for the monthly flyer.
- Topic Committee would plug in formatted information.

Venus Magazine

- October issue will feature Second Sunday.
- Doug Jones is almost finished with the article for the magazine.
- Charlene does not want a group photo for the Venus cover photo. Should there be a group shot of the Executive Committee?
- PR wants more communication.

Second Sunday logo

- letterhead purposes
- membership card
- advertising
- t-shirts
- flyers
- meeting announcements

Education/Research Committee

NEXT MEETING LOCATION:

TIME ENDED:

Gen meeting

Second Sunday
Steering Committee Meeting
August 15, 1998
Agenda

6:00

I. Conflict Resolution/Strategic Planning — 1 hr
   A. Feedback and Review (Steering Comm. Mtg/Aug 1st Mtg) 10 min
   B. General Meeting Conflicts ≤ 15 min →
   C. Robert Simmons — 10 min —
   D. Mission Statement/Committee Description
   E. Miscellaneous ⟷ references to next

Stg Com
- Conflict Res Rob & Craig
- Aug 1st

- Follow up - mission statements
- committee
- barriers
- Will meet next 2 wks

II. Reports
   Executive Committee
   A. Co-Chair — "Resolution for Allotment" → Newsletter
      1. Restructuring
      2. Lambda Center → "Letter"
      3. Misc. → Board Rep → Lambda Ctr
         → ITLA → Space Contracting → Flat fee for certain # of meetings
   B. Secretary
   C. Treasurer — 40+srp - will meet @ The Lambda Center
   D. Historian — AIDS Walk ✓✓

Tax Status
1a.
Treasurer
Treasure
5
Amendment to By Laws
My Brother Keeper (Reimbursement)

Committees
   Activities
   Ambassadors
   Finance
   Membership
   Public Relations
   Topics

Gen meeting
Set-up
- Registration / Admission
- Committee Reports

Programs
   40+ Group
   My Brothaz Keeper

* - meeting agenda (next 2 weeks)

Ambassadors * Acknowledgement of Daval Edwards *
- Public acknowledgement

Finance

- Prepared statements for each committee

* Needs tracking info for MACF + FSC grants

Youth

- youthpride → tickets for event

PR

Will be producing bi-monthly and eventually publishing monthly.

$200 month - produce newsletter

SECOND SUNDAY
Steering Committee/Strategic Planning Meeting
Saturday, May 17, 1997
Itinerary

I. Meeting - Targeted time frame - 1hr.

A. Bring the meeting to order

B. Vote on minutes

C. Tabled topics (old business)

D. Committee reports — Newsletter
— Meeting - Committee Reports

a. Treasurer
b. Secretary
c. Co-chairs
d. Standing
e. Ad-hoc - Retreat

E. New Business — Retreat
— Workshop (Step Sis)
— Where the Boys Are

Announcements
- N.L.G.H.A.
- BLG Youth
- Reading but in the South

II. Strategic Planning - Targeted time frame - 1hr.

III. Conflict Resolution - Targeted time frame - 1hr.

Second Sunday
Steering Committee Meeting
September 20, 1997

Meeting Call To Order

Approval of Minutes—8/16/97

Community Presentations:
- Raymond Davis, City Council Candidate 3rd Ward
- Dr. Friedman, Fulton County Health Dept.
- Robert Mathis, Forty-Plus group

Community Reports—Old/New Business
- Executive Committee
  - Historian
  - Treasurer
  - Secretary
  - Co-Chairs
- Standing Committees
  - Hospitality
  - Public Relations
  - Membership
  - Finance
  - Topic

General Issues
- Tabled Item
  - Amendment to the Bylaws

Adjournment

Second Sunday Steering Committee Meeting
October 18, 1997
10:30 am-1:30 pm

Meeting call to order

Minutes

Committee Reports (Including Old & New business)
- Executive Committee
  - Historian
  - Treasurer
  - Secretary
  - Co-Chairs
- Standing Committees
  - Hospitality
  - Finance
  - Public Relations
  - Activities
  - Topic
  - Membership – duly
- Ad-Hoc Committees/Special Projects
  - 40+ Group – mailings – to gen membership?
  - Youth Group

General Issues/Topics
- 501C3
- Strategic Planning
- AIDS Walk Team
- Reaching out in the South
- Hepapitis A Vaccine

Denouement
- Scheduling of next meeting
- Meeting Adjourned

STEERING COMMITTEE
MINUTES
SEPTEMBER 21, 1996

TIME BEGAN: 12:00PM

ATTENDANCE
Craig Washington
Robert Simmons
Kevin Madison
Maxi Bennett
Freddie Johnson
Keith Warrick
Tyrone Jewel
Egypt Freeman
Anthony Chinnis *special-asked to give a report at the meeting our finances.

READING OF LAST MEETINGS AGENDA

EXECUTIVE COMMITTEE REPORTS

Co-Chairmen
- New date for the Strategic Planning meeting communicated to the Steering Committee.
- Funds for Southern Communities grant was submitted and we look to here from them soon.
- YAAMS- went to Popisan to ascertain population and overall behavior. The team meets every other Monday. Craig is the representative for Second Sunday.
- Secretary position- Darryl Mock is interested in the Steering Committee. Craig proposed to leave this until next month. Egypt proposed if there are any other alternatives (i.e. mailing, or calling a special meeting). Votes by hands 5 to wait until next meeting, 2 to stay.

Secretary
- Kevin talked about some of the research he's been done around the 501C3, Incorporation, Copyright, and Trademark. This will be talked about in further detail during the Strategic Planning meeting.
- Black Men for the Eradication of Sexism is holding a conference at Morehouse College.

Treasurer
- Rob talked to Rev. Mahee. She expressed distress over the condition of the meeting space after our last meeting. Although, we did not leave a mess, Rob reinterated the need to keep the space clean.
- We need to get everyone out by 9:00pm.
- The larger space goes for between $200-$400. Rob communicated that that is not an option. Rev. Mahee will speak with the church to see if we can get a cheaper price or setup. We need to schedule a meeting with the church
- In our account is $1380.59.

COMMITTEE REPORTS

Activity Report

- Anthony Chinnis presented on how we can make our money grow:
- We will look at an inservice for Steering Committee about this.

Education/Research

- Topic committee will be responsible for finding information to support a Topic.
- We are dissolving this committee and merging responsibilties with the Topic Committee. Motion to dissolve by Freddie, second motion by Jewel votes 8 to dissolve 0 to keep.

Hospitality

- Trent is the backup for this committee and will take care of in November. Freddie will not be at the November meeting.
- Possible send signup list to pass around for the
- Hospitality will not cook for any events.

Membership

Membership Defining

- Membership should come up with procedures and guidelines for the organization for where we are at now.

Voter registration application

- Deadline for voter registration is coming up for October 5th. To be eligible the members need to send their

Committee limitations

- Maxi proposed limitations, but that we disagreed with. Individual committees will decide on how they will do their job.
- Special mailing for voter registration. Rob will get the forms, Maxi will get the label list, and Craig(Aid Atlanta) will take care of the mailing.

Postage

- Membership will contact Treasurer to get the money they need for postage, envelopes, and mailing.

Topic

Alternative Treatments to HIV

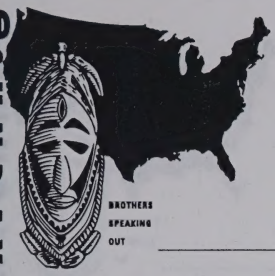
- Egypt reported that we will not do this in October. Healthquest is doing a large issue on this issue. Proposal is that Healthquest will give 60 issues to Second Sunday at the next meeting and possibly doing a panel discussion in November, third Sunday. A possible panel participant is Dr. William Richardson. He is very well known black doctor. Egypt, the editor, and one other person on the panel.
- Topic for October is 'Love and HIV' with Victor Stewart facilitating.

MISCELLENEOUS

- Craig had a participant come up to him to say he has called to volunteer overall negative person. Craig said we need to understand that there are those who are like that who need to complain, but at the same time make a space and if they don't come through then we leave them alone.
- Venus Article-Doug was going to do it. Craig is now working on it and is connecting to get the historical pieces.

TIME ENDED: 2:25pm

2ND SUNDAY



WELCOME

Second Sunday would like to officially welcome you as a member and to **thank you** for supporting our efforts to become a more developed and organized group.

All new members are encouraged to become actively involved in decision-making committees of Second Sunday, such as **Activities, Hospitality, Membership, Public Relations,** and **Topics.**

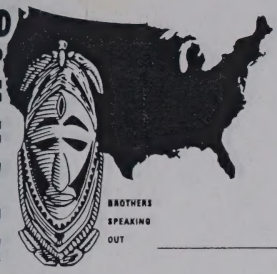
Again on behalf of the Steering Committee we welcome you and look forward to an empowering and thought provoking year. A membership packet will follow detailing Second Sunday's purpose, goals and benefits.

Membership Committee

P.S. check out our new logo

WELCOME

2ND SUNDAY



WELCOME

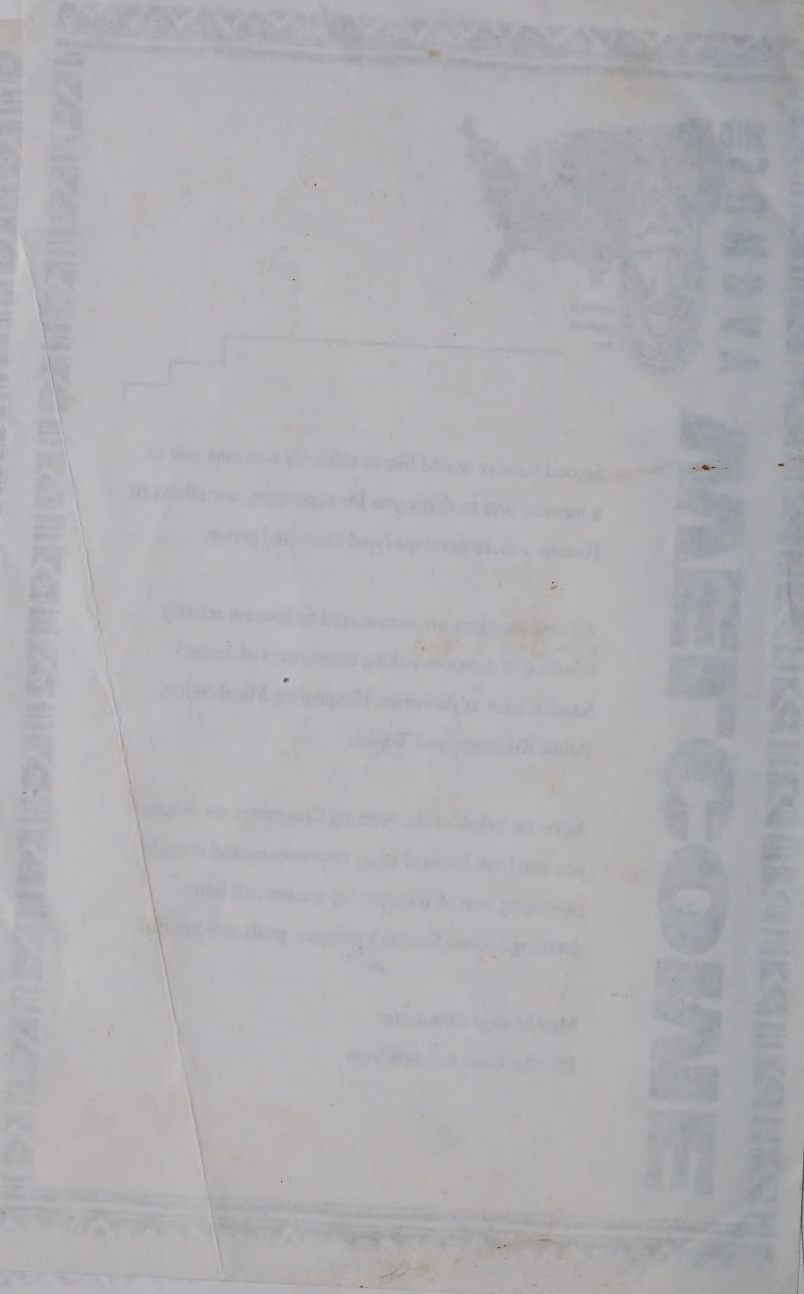
Second Sunday would like to officially welcome you as a member and to thank you for supporting our efforts to become a more developed and organized group.

All new members are encouraged to become actively involved in decision-making committees of Second Sunday, such as **Activities, Hospitality, Membership, Public Relations,** and **Topics.**

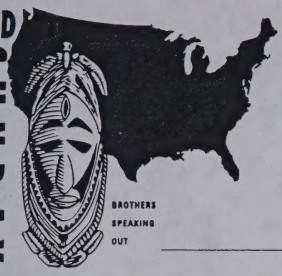
Again on behalf of the Steering Committee we welcome you and look forward to an empowering and thought provoking year. A membership packet will follow detailing Second Sunday's purpose, goals and benefits.

Membership Committee

P.S. check out our new logo



2ND SUNDAY



WELCOME

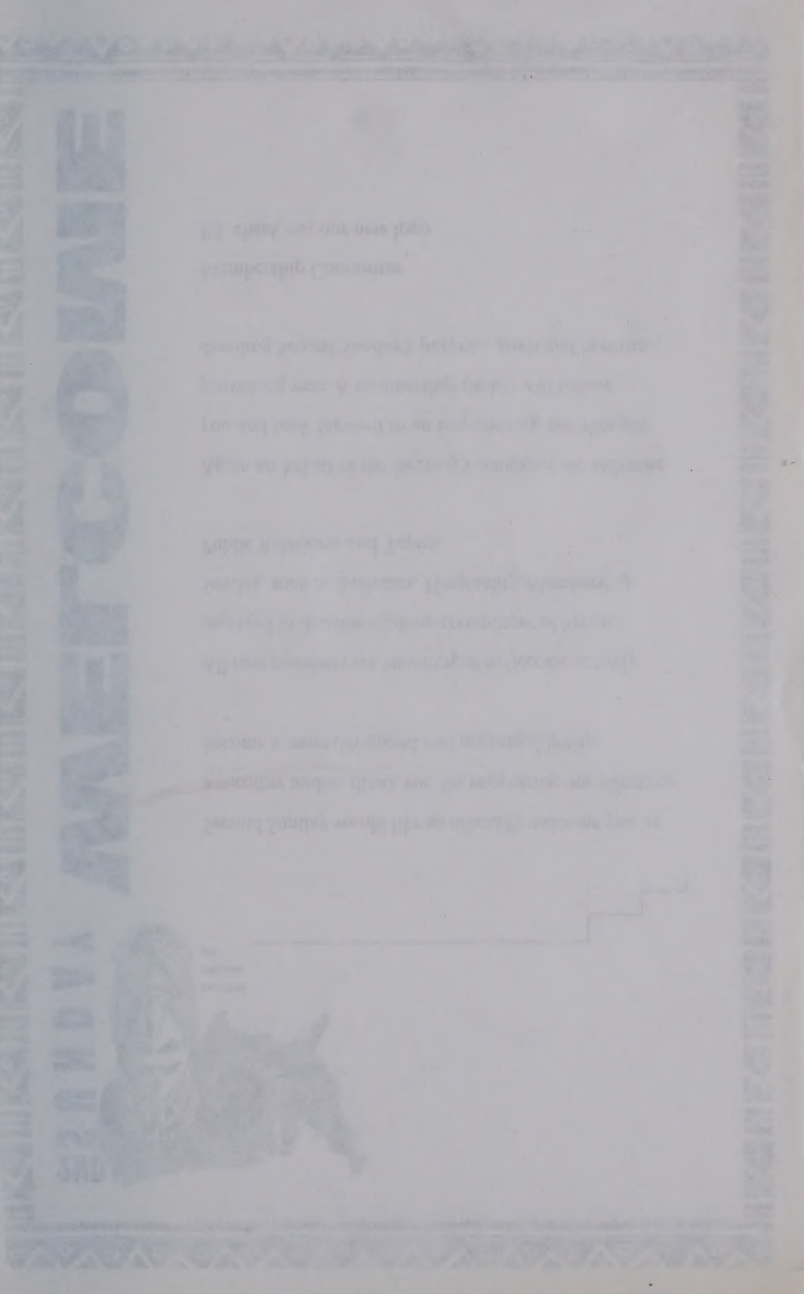
Second Sunday would like to officially welcome you as a member and to thank you for supporting our efforts to become a more developed and organized group.

All new members are encouraged to become actively involved in decision-making committees of Second Sunday, such as Activities, Hospitality, Membership, Public Relations, and Topics.

Again on behalf of the Steering Committee we welcome you and look forward to an empowering and thought provoking year. A membership packet will follow detailing Second Sunday's purpose, goals and benefits.

Membership Committee

P.S. check out our new logo


WELCOME

STEERING COMMITTEE
MINUTES
SEPTEMBER 21, 1996

TIME BEGAN: 12:00PM

ATTENDANCE
Craig Washington
Robert Simmons
Kevin Madison
Maxi Bennett
Freddie Johnson
Keith Warrick
Tyrone Jewel
Egypt Freeman
Anthony Chinnis *special-asked to give a report at the meeting our finances.

READING OF LAST MEETINGS AGENDA

EXECUTIVE COMMITTEE REPORTS
Co-Chairmen
- New date for the Strategic Planning meeting communicated to the Steering Committee.
- Funds for Southern Communities grant was submitted and we look to here from them soon.
- YAAMS- went to Popisan to ascertain population and overall behavior. The team meets every other Monday. Craig is the representative for Second Sunday.
- Secretary position- Darryl Mock is interested in the Steering Committee. Craig proposed to leave this until next month. Egypt proposed if there are any other alternatives (i.e. mailing, or calling a special meeting). Votes by hands 5 to wait until next meeting, 2 to stay.

Secretary
- Kevin talked about some of the research he's been done around the 501C3, Incorporation, Copyright, and Trademark. This will be talked about in further detail during the Strategic Planning meeting.
- Black Men for the Eradication of Sexism is holding a conference at Morehouse College.

Treasurer
- Rob talked to Rev. Mahee. She expressed distress over the condition of the meeting space after our last meeting. Although, we did not leave a mess, Rob reinterated the need to keep the space clean.
- We need to get everyone out by 9:00pm.
- The larger space goes for between $200-$400. Rob communicated that that is not an option. Rev. Mahee will speak with the church to see if we can get a cheaper price or setup. We need to schedule a meeting with the church
- In our account is $1380.59.

COMMITTEE REPORTS

Activity Report

- Anthony Chinnis presented on how we can make our money grow:
- We will look at an inservice for Steering Committee about this.

Education/Research

- Topic committee will be responsible for finding information to support a Topic.
- We are dissolving this committee and merging responsibilties with the Topic Committee. Motion to dissolve by Freddie, second motion by Jewel votes 8 to dissolve 0 to keep.

Hospitality

- Trent is the backup for this committee and will take care of in November. Freddie will not be at the November meeting.
- Possible send signup list to pass around for the
- Hospitality will not cook for any events.

Membership

Membership Defining

- Membership should come up with procedures and guidelines for the organization for where we are at now.

Voter registration application

- Deadline for voter registration is coming up for October 5th. To be eligible the members need to send their

Committee limitations

- Maxi proposed limitations, but that we disagreed with. Individual committees will decide on how they will do their job.
- Special mailing for voter registration. Rob will get the forms, Maxi will get the label list, and Craig(Aid Atlanta) will take care of the mailing.

Postage

- Membership will contact Treasurer to get the money they need for postage, envelopes, and mailing.

Topic

Alternative Treatments to HIV

- Egypt reported that we will not do this in October. Healthquest is doing a large issue on this issue. Proposal is that Healthquest will give 60 issues to Second Sunday at the next meeting and possibly doing a panel discussion in November, third Sunday. A possible panel participant is Dr. William Richardson. He is very well known black doctor. Egypt, the editor, and one other person on the panel.
- Topic for October is 'Love and HIV' with Victor Stewart facilitating.

MISCELLENEOUS

- Craig had a participant come up to him to say he has called to volunteer overall negative person. Craig said we need to understand that there are those who are like that who need to complain, but at the same time make a space and if they don't come through then we leave them alone.
- Venus Article-Doug was going to do it. Craig is now working on it and is connecting to get the historical pieces.

TIME ENDED: 2:25pm

STEERING COMMITTEE
MINUTES
SEPTEMBER 21, 1996

TIME BEGAN: 12:00PM

ATTENDANCE
Craig Washington
Robert Simmons
Kevin Madison
Maxi Bennett
Freddie Johnson
Keith Warrick
Tyrone Jewel
Egypt Freeman
Anthony Chinnis *special-asked to give a report at the meeting our finances.

READING OF LAST MEETINGS AGENDA

EXECUTIVE COMMITTEE REPORTS

Co-Chairmen
- New date for the Strategic Planning meeting communicated to the Steering Committee.
- Funds for Southern Communities grant was submitted and we look to here from them soon.
- YAAMS- went to Popisan to ascertain population and overall behavior. The team meets every other Monday. Craig is the representative for Second Sunday.
- Secretary position- Darryl Mock is interested in the Steering Committee. Craig proposed to leave this until next month. Egypt proposed if there are any other alternatives (i.e. mailing, or calling a special meeting). Votes by hands 5 to wait until next meeting, 2 to stay.

Secretary
- Kevin talked about some of the research he's been done around the 501C3, Incorporation, Copyright, and Trademark. This will be talked about in further detail during the Strategic Planning meeting.
- Black Men for the Eradication of Sexism is holding a conference at Morehouse College.

Treasurer
- Rob talked to Rev. Mahee. She expressed distress over the condition of the meeting space after our last meeting. Although, we did not leave a mess, Rob reinterated the need to keep the space clean.
- We need to get everyone out by 9:00pm.
- The larger space goes for between $200-$400. Rob communicated that that is not an option. Rev. Mahee will speak with the church to see if we can get a cheaper price or setup. We need to schedule a meeting with the church
- In our account is $1380.59.

COMMITTEE REPORTS

Activity Report

- Anthony Chinnis presented on how we can make our money grow:
- We will look at an inservice for Steering Committee about this.

Education/Research

- Topic committee will be responsible for finding information to support a Topic.
- We are dissolving this committee and merging responsibilties with the Topic Committee. Motion to dissolve by Freddie, second motion by Jewel votes 8 to dissolve 0 to keep.

Hospitality

- Trent is the backup for this committee and will take care of in November. Freddie will not be at the November meeting.
- Possible send signup list to pass around for the
- Hospitality will not cook for any events.

Membership

Membership Defining

- Membership should come up with procedures and guidelines for the organization for where we are at now.

Voter registration application

- Deadline for voter registration is coming up for October 5th. To be eligible the members need to send their

Committee limitations

- Maxi proposed limitations, but that we disagreed with. Individual committees will decide on how they will do their job.
- Special mailing for voter registration. Rob will get the forms, Maxi will get the label list, and Craig(Aid Atlanta) will take care of the mailing.

Postage

- Membership will contact Treasurer to get the money they need for postage, envelopes, and mailing.

Topic

Alternative Treatments to HIV

- Egypt reported that we will not do this in October. Healthquest is doing a large issue on this issue. Proposal is that Healthquest will give 60 issues to Second Sunday at the next meeting and possibly doing a panel discussion in November, third Sunday. A possible panel participant is Dr. William Richardson. He is very well known black doctor. Egypt, the editor, and one other person on the panel.
- Topic for October is 'Love and HIV' with Victor Stewart facilitating.

MISCELLENEOUS

- Craig had a participant come up to him to say he has called to volunteer overall negative person. Craig said we need to understand that there are those who are like that who need to complain, but at the same time make a space and if they don't come through then we leave them alone.
- Venus Article-Doug was going to do it. Craig is now working on it and is connecting to get the historical pieces.

TIME ENDED: 2:25pm

2nd Sunday
Steering Committee Meeting
Saturday, September 20th
Lambda Center. Atlanta, GA

Call to Order: 11:12 am

Members Present:

Craig Washington	Darryl Mooch
Derrick Reese	Egypt Freedman
Keith Warrick	Kirk Surgeon
Terrell Smith	Terry Hooks
Ulester Douglas	Victor Stewart

Guests Present:

Allan Reid	Raymond Davis
Dr. Freidman	Robert Mathis
Michael Morgan	

Reading of previous minutes

Minutes were read and unanimously accepted with no changes.

Presentation by Dr. Friedman

Dr. Friedman (Georgia Division of Public Health) made a presentation on the effects of Hepatitis A in Atlanta's gay community. Points of concern which he raised were:
November 1996-start of educational outreach program on the disease yet #s of affected are still increasing. 2,400 men have been vaccinated to date.
the rise of the disease 18 months ago in men 20 - 49 years old despite education on preventive measures.
Dr. Friedman recommended that gay men get vaccinated as they are in a higher risk group for contracting the disease. It is unclear why gay men are at a higher risk.
Hepatitis A is more common than Hepatitis B & C which can cause liver disease
Most adults miss between 2 to 4 weeks of work as a result of contracting the disease
The disease is spread through fecal-oral contamination. Most commonly dirty hands; possible infection routes may be not washing hands after removal of condoms after anal sex or coming into contact with contaminated material(s).
Rimming is considered high risk.
Dr. Friedman proposed getting permission from 2nd Sunday to allow vaccines and supporting materials to be distributed to the organization.
The test cost through the mobile unit is $10 yet if person is unable to pay the shot will be given free.
In comparison, a private Atlanta physician will charge $50 -$100 for the test on average.

Q&A

Q: what is the liability to organization
A: there is no liability to the organization. a waiver can be created to protect the organization.

Q: will there be counseling for HIV+ individuals who may have health related questions.
A: there will be doctors present at the event who can answer questions of concern for both positive and negative individuals

Q: The understanding is that the shots are given in cycles. How many cycles are needed.
A: Two shots are given. One injection and a booster shot. if only 1 shot received 90% effective against infection for a 1 to 2 year period. Booster shot ups coverage to 95% to 98% with a coverage period of 10 years. the shots are given 6 months apart at this time. There is debate in the scientific community about the time line between shots as to when is most effective. However, the second shot is recommended for additional coverage.

Q: What is the cost of the vaccine
A: The vaccine is free. A $10 Fulton County nursing fee may be waived if the shots are not administered by Fulton county nurses. Having physicians at the site is the only-no cost possibility. This is being investigated. Also if a person is unable to afford the cost, the fee is waived.

Q: How effective is the vaccine
A: The vaccine had gone through government testing and has been approved to be on the market at this time. As with all vaccines effectiveness will vary with individuals but overall it is effective.

Motion -
Have someone come out to 2nd Sunday meeting to present information on Hepatitis A vaccine. Approved (10 yeah, 1 no)

A 10 min. discussion ensued regarding having vaccinations given on site.

Motion -
Seek information for the other side of the vaccination proposal and have health department to come and vaccinate. Approved (7 yeah, 3 abstains, 1 no)

Presentation by Raymond Davis

Raymond gave a presentation requesting the endorsement of 2nd Sunday in his bid to represent the 3rd district.
The issue of his affiliation to New Birth Church and gay bashing at the church was raised. Raymond responded that it was not New Birth, the organization, which condoned gay bashing but certain individuals - a specific pastor - within the ministry which promoted gay bashing. Raymond was asked what effect he wanted to have on the community. Raymond ran out of his allotted time before he was able to answer the question.

Presentation by Robert Mathis
Robert Mathis proposed the creation of an over 40s group which would parallel 2nd Sunday in structure.
The purpose of the group would be to cater to the needs brothers who are 40+.
Anyone can come but content will be geared to those 40+.

The committee held a discussion around the group and its structure.

Motion -
To create a 40+ group as an ad hoc committee to 2nd Sunday with 2 person representation on the steering committee level. Passed unanimously.

Committee Reports

Treasurer
A list of co-coordinators from each committee (name, phone number, city) is needed.
A picture of your committee is also needed. Please schedule a date to take a picture.
AIDS Walk Team - raised $56.00

Committee Appreciation Party
A Committee Appreciation Party will be held on either November 8th/15th 4 p.m. This party will replace the November steering committee meeting. Anyone interested in hosting contact Ulester or Craig. Current and new coordinators should attend.

Strategic Planning Meeting
Possible January date for this meeting. It will be an all day affair. Nominations for co-coordinators have to take place next month along with elections.

Reaching out in the South (October 24-26th)
Duncan Teage is helping to coordinate this youth conference. Youth from across the country will be attending the conference at Georgia State University. 2nd Sunday volunteers are needed to provide housing. Contact Darryl as he is the logistics coordinator for the conference.

Hospitality
Clarification requested regarding committee name change (i.e. is it official or not).
Resp.: The name change would require amending the by-laws. Until then the name remains Hospitality.
Clarification on request made to increase allotment to $50. Has this happened yet as it keeps being brought up as an issue.
Resp.: It was approved at a previous steering committee meeting.
Community activities that are currently being worked on are a toy drive and a clothing drive. The hospitality committee decided to make donation in the name of 2nd Sunday. If groups were unwilling to accept the donation in our name we would donate elsewhere.
A request was made for access to the membership listing in order to send out birthday cards to members.

Public Relations
No one from the committee was present.

Membership
The committee needs a $440 allotment to purchase supplies for mailings.
The question was raised as to how were we being accountable to the paid membership. It was disclosed that quarterly membership meetings would be held for paid members.
The process by which 2nd Sunday develop a mailing was discussed. The mailing is done on the last Monday of the month. Any information which had to go out with the mailing needs to be submitted one week prior to mail date by fax or mail. It was unclear as to whom this information should be submitted.

Activities
Keith will be stepping down as co-coordinator due to the results of the Where the Boyz Are Party.

Finance
The board was requested to decide whether or not the board would commit to obtaining 501(c)3 status for the organization at the next committee meeting.

Topic
The flyer for next month's meeting will be distributed the month prior at the 2nd Sunday mtg.
October Topic: abuse & violence; Facilitator: Ulester Douglas. November Topic: Transgender Community; Facilitator: Craig Washington.
A sound system and mikes are needed so that going forward everyone will be able to hear the discussion.
Facilitator's training has been moved to January. It was suggested that everyone on steering and topic committees go through training.
Name tags will be available for every 2nd Sunday meeting. The tags would say something like ... I met you at ___.
Additional chairs are needed to cut down on standing in the room. The standing crowd is creating a distraction.
October 26th, Everett White will present a follow up to the finance workshop. He can be reached at (404) 873-0144 for questions or registration.

Ulester reiterated that we needed to start the meeting on time in order to end on time. Regardless of the time the meeting starts, the meeting will be facilitated to adjourn at 1:30 p.m. Today we started 42 minutes late so we had to rush through many topics which shortens our ability to discuss items in depth.

The meeting adjourned at 1:45 p.m.

Respectfully submitted,
Kirk Surgeon

2nd Sunday
Steering Committee Meeting
Saturday, September 20th
Lambda Center. Atlanta, GA

Call to Order: 11:12 am

Members Present:

Craig Washington	Darryl Mooch
Derrick Reese	Egypt Freedman
Keith Warrick	Kirk Surgeon
Terrell Smith	Terry Hooks
Ulester Douglas	Victor Stewart

Guests Present:

Allan Reid	Raymond Davis
Dr. Freidman	Robert Mathis
Michael Morgan	

Reading of previous minutes

Minutes were read and unanimously accepted with no changes.

Presentation by Dr. Friedman

Dr. Friedman (Georgia Division of Public Health) made a presentation on the effects of Hepatitis A in Atlanta's gay community. Points of concern which he raised were:
November 1996-start of educational outreach program on the disease yet #s of affected are still increasing. 2,400 men have been vaccinated to date.
the rise of the disease 18 months ago in men 20 - 49 years old despite education on preventive measures.
Dr. Friedman recommended that gay men get vaccinated as they are in a higher risk group for contracting the disease. It is unclear why gay men are at a higher risk.
Hepatitis A is more common than Hepatitis B & C which can cause liver disease
Most adults miss between 2 to 4 weeks of work as a result of contracting the disease
The disease is spread through fecal-oral contamination. Most commonly dirty hands; possible infection routes may be not washing hands after removal of condoms after anal sex or coming into contact with contaminated material(s).
Rimming is considered high risk.
Dr. Friedman proposed getting permission from 2nd Sunday to allow vaccines and supporting materials to be distributed to the organization.
The test cost through the mobile unit is $10 yet if person is unable to pay the shot will be given free.
In comparison, a private Atlanta physician will charge $50 -$100 for the test on average.

Q&A

Q: what is the liability to organization
A: there is no liability to the organization. a waiver can be created to protect the organization.

Q: will there be counseling for HIV+ individuals who may have health related questions.
A: there will be doctors present at the event who can answer questions of concern for both positive and negative individuals

Q: The understanding is that the shots are given in cycles. How many cycles are needed.
A: Two shots are given. One injection and a booster shot. if only 1 shot received 90% effective against infection for a 1 to 2 year period. Booster shot ups coverage to 95% to 98% with a coverage period of 10 years. the shots are given 6 months apart at this time. There is debate in the scientific community about the time line between shots as to when is most effective. However, the second shot is recommended for additional coverage.

Q: What is the cost of the vaccine
A: The vaccine is free. A $10 Fulton County nursing fee may be waived if the shots are not administered by Fulton county nurses. Having physicians at the site is the only-no cost possibility. This is being investigated. Also if a person is unable to afford the cost, the fee is waived.

Q: How effective is the vaccine
A: The vaccine had gone through government testing and has been approved to be on the market at this time. As with all vaccines effectiveness will vary with individuals but overall it is effective.

Motion -
Have someone come out to 2nd Sunday meeting to present information on Hepatitis A vaccine. Approved (10 yeah, 1 no)

A 10 min. discussion ensued regarding having vaccinations given on site.

Motion -
Seek information for the other side of the vaccination proposal and have health department to come and vaccinate. Approved (7 yeah, 3 abstains, 1 no)

Presentation by Raymond Davis

Raymond gave a presentation requesting the endorsement of 2nd Sunday in his bid to represent the 3rd district.
The issue of his affiliation to New Birth Church and gay bashing at the church was raised. Raymond responded that it was not New Birth, the organization, which condoned gay bashing but certain individuals - a specific pastor - within the ministry which promoted gay bashing. Raymond was asked what effect he wanted to have on the community. Raymond ran out of his allotted time before he was able to answer the question.

Presentation by Robert Mathis
Robert Mathis proposed the creation of an over 40s group which would parallel 2nd Sunday in structure.
The purpose of the group would be to cater to the needs brothers who are 40+.
Anyone can come but content will be geared to those 40+.

The committee held a discussion around the group and its structure.

Motion -
To create a 40+ group as an ad hoc committee to 2nd Sunday with 2 person representation on the steering committee level. Passed unanimously.

Committee Reports

Treasurer
A list of co-coordinators from each committee (name, phone number, city) is needed.
A picture of your committee is also needed. Please schedule a date to take a picture.
AIDS Walk Team - raised $56.00

Committee Appreciation Party
A Committee Appreciation Party will be held on either November 8th/15th 4 p.m. This party will replace the November steering committee meeting. Anyone interested in hosting contact Ulester or Craig. Current and new coordinators should attend.

Strategic Planning Meeting
Possible January date for this meeting. It will be an all day affair. Nominations for co-coordinators have to take place next month along with elections.

Reaching out in the South (October 24-26th)
Duncan Teage is helping to coordinate this youth conference. Youth from across the country will be attending the conference at Georgia State University. 2nd Sunday volunteers are needed to provide housing. Contact Darryl as he is the logistics coordinator for the conference.

Hospitality
Clarification requested regarding committee name change (i.e. is it official or not).
Resp.: The name change would require amending the by-laws. Until then the name remains Hospitality.
Clarification on request made to increase allotment to $50. Has this happened yet as it keeps being brought up as an issue.
Resp.: It was approved at a previous steering committee meeting.
Community activities that are currently being worked on are a toy drive and a clothing drive. The hospitality committee decided to make donation in the name of 2nd Sunday. If groups were unwilling to accept the donation in our name we would donate elsewhere.
A request was made for access to the membership listing in order to send out birthday cards to members.

Public Relations
No one from the committee was present.

Membership
The committee needs a $440 allotment to purchase supplies for mailings.
The question was raised as to how were we being accountable to the paid membership. It was disclosed that quarterly membership meetings would be held for paid members.
The process by which 2nd Sunday develop a mailing was discussed. The mailing is done on the last Monday of the month. Any information which had to go out with the mailing needs to be submitted one week prior to mail date by fax or mail. It was unclear as to whom this information should be submitted.

Activities
Keith will be stepping down as co-coordinator due to the results of the Where the Boyz Are Party.

Finance
The board was requested to decide whether or not the board would commit to obtaining 501(c)3 status for the organization at the next committee meeting.

Topic
The flyer for next month's meeting will be distributed the month prior at the 2nd Sunday mtg. October Topic: abuse & violence; Facilitator: Ulester Douglas. November Topic: Transgender Community; Facilitator: Craig Washington.
A sound system and mikes are needed so that going forward everyone will be able to hear the discussion.
Facilitator's training has been moved to January. It was suggested that everyone on steering and topic committees go through training.
Name tags will be available for every 2nd Sunday meeting. The tags would say something like ... I met you at ___.
Additional chairs are needed to cut down on standing in the room. The standing crowd is creating a distraction.
October 26th, Everett White will present a follow up to the finance workshop. He can be reached at (404) 873-0144 for questions or registration.

Ulester reiterated that we needed to start the meeting on time in order to end on time. Regardless of the time the meeting starts, the meeting will be facilitated to adjourn at 1:30 p.m. Today we started 42 minutes late so we had to rush through many topics which shortens our ability to discuss items in depth.

The meeting adjourned at 1:45 p.m.

Respectfully submitted,
Kirk Surgeon

STEERING COMMITTEE
MINUTES
SEPTEMBER 21, 1996

TIME BEGAN: 12:00PM

ATTENDANCE
Craig Washington
Robert Simmons
Kevin Madison
Maxi Bennett
Freddie Johnson
Keith Warrick
Tyrone Jewel
Egypt Freeman
Anthony Chinnis *special-asked to give a report at the meeting our finances.

READING OF LAST MEETINGS AGENDA

EXECUTIVE COMMITTEE REPORTS
Co-Chairmen
- New date for the Strategic Planning meeting communicated to the Steering Committee.
- Funds for Southern Communities grant was submitted and we look to here from them soon.
- YAAMS- went to Popisan to ascertain population and overall behavior. The team meets every other Monday. Craig is the representative for Second Sunday.
- Secretary position- Darryl Mock is interested in the Steering Committee. Craig proposed to leave this until next month. Egypt proposed if there are any other alternatives (i.e. mailing, or calling a special meeting). Votes by hands 5 to wait until next meeting, 2 to stay.

Secretary
- Kevin talked about some of the research he's been done around the 501C3, Incorporation, Copyright, and Trademark. This will be talked about in further detail during the Strategic Planning meeting.
- Black Men for the Eradication of Sexism is holding a conference at Morehouse College.

Treasurer
- Rob talked to Rev. Mahee. She expressed distress over the condition of the meeting space after our last meeting. Although, we did not leave a mess, Rob reinterated the need to keep the space clean.
- We need to get everyone out by 9:00pm.
- The larger space goes for between $200-$400. Rob communicated that that is not an option. Rev. Mahee will speak with the church to see if we can get a cheaper price or setup. We need to schedule a meeting with the church
- In our account is $1380.59.

COMMITTEE REPORTS

Activity Report

- Anthony Chinnis presented on how we can make our money grow:
- We will look at an inservice for Steering Committee about this.

Education/Research

- Topic committee will be responsible for finding information to support a Topic.
- We are dissolving this committee and merging responsibilties with the Topic Committee. Motion to dissolve by Freddie, second motion by Jewel votes 8 to dissolve 0 to keep.

Hospitality

- Trent is the backup for this committee and will take care of in November. Freddie will not be at the November meeting.
- Possible send signup list to pass around for the
- Hospitality will not cook for any events.

Membership

Membership Defining

- Membership should come up with procedures and guidelines for the organization for where we are at now.

Voter registration application

- Deadline for voter registration is coming up for October 5th. To be eligible the members need to send their

Committee limitations

- Maxi proposed limitations, but that we disagreed with. Individual committees will decide on how they will do their job.
- Special mailing for voter registration. Rob will get the forms, Maxi will get the label list, and Craig(Aid Atlanta) will take care of the mailing.

Postage

- Membership will contact Treasurer to get the money they need for postage, envelopes, and mailing.

Topic

Alternative Treatments to HIV

- Egypt reported that we will not do this in October. Healthquest is doing a large issue on this issue. Proposal is that Healthquest will give 60 issues to Second Sunday at the next meeting and possibly doing a panel discussion in November, third Sunday. A possible panel participant is Dr. William Richardson. He is very well known black doctor. Egypt, the editor, and one other person on the panel.
- Topic for October is 'Love and HIV' with Victor Stewart facilitating.

MISCELLENEOUS

- Craig had a participant come up to him to say he has called to volunteer overall negative person. Craig said we need to understand that there are those who are like that who need to complain, but at the same time make a space and if they don't come through then we leave them alone.
- Venus Article-Doug was going to do it. Craig is now working on it and is connecting to get the historical pieces.

TIME ENDED: 2:25pm

1 **STEERING COMMITTEE MINUTES**

- Saturday, August 16, 1997

2 **TIME BEGAN: 11:07 am**

3 **ATTENDANCE**

- Kevin Madison
- Ulester Douglas
- Keith Warrick
- Darryl!
- Anthony Harris
- Rob Simmons
- Victor Stewart
- Additional participants
  - Bob Anderson
  - Jeff Fuller acting coordinator
  - Robert Mathis

4 **READING OF LAST MEETINGS MINUTES**

- Motion to accept the previous minutes --all for, 1 abstain

5 **Above 40 Group (Bob Anderson)**

- current group of Second Sunday addresses needs of 25 to 35
- proposal to create group within Second Sunday for above 40 age group
- topics include
  - prostate cancer
  - health maintenance programs
  - retirement options
  - living with the law
  - bridging age dividers
- request put item in the newsletter listing Bob Anderson as the contact
  - contact old roster of previous members
  - looking to begin around the month of November, realistically more like January
  - 1 meeting per month at the same time as Second Sunday in the same space
- contact information:
  - Bob Anderson
  - 4549H Rover Parkway
  - Atlanta, GA 30339
  - 770.953.6154

6 **COMMITTEE REPORTS (OLD AND NEW BUSINESS)**

EXECUTIVE COMMITTEE REPORT

Historian

- absent

Second Sunday Retreat

- Terrell sent out package of Second Sunday Retreat

2nd Sunday meeting display

Picture Taking

- did not happen at the previous meeting

Treasurer

Activity Voicemail

- questions around how the voicemail is allocated and if/when it will be disconnected
- BellSouth currently does not have the capability to have a multiple mailbox without ringing into someone's line.

- other service organizations like AT&T and MCI have these capabilities
- voicemail expense is coming out of Activities Committee money

Co-chairs

General

- newsletter meeting today at 2pm
- elections are in October for co-coordinators
- Robert Mathis will join us today to share information on the Committee

Youth Grant Proposal

- Metropolitan Community Grant
- set aside $15,000 for youth of color
- deadline was August 8th. decision made on August 19th.
- we asked for $6,000
- Rob, Ulester, and Duncan worked on the proposal
- population is for 17-21 years of age
- monthly meeting and bimonthly social

Department of Health (Dr. Friedman)

- interested in looking at the progress of Hepatitis B
- wondering if we are interested in having issue addressed in Second Sunday
- can provide vaccination (cost?), speaker/doctor, written information, also
- in November mtg discussing health issue
- proposal to get the information from Dr. Friedman and
- motion to invite someone from Health Department to next SC mtg so that we can make decisions on how to proceed.
  - all for

Secretary

- no report

7 **COMMITTEE REPORTS**

Activities Committee

- Ticket Sales
  - ticket sales are extremely slow
  - currently 3 or 4 members outside of AC and SC who are selling tickets
  - $2500 expenses due before the event
  - paid $300.00 in deposit to the caterer
  - suggestions
    - its a fundraiser
    - take it back to others to keep up the energy
    - need help with passing out the flyers at the clubs
    - utilize those who go to clubs and selling tickets
    - encourage the individual committee members to sell tickets
- Other organizations
  - BoyTyme
    - will provide space at their event for us to advertise our event
  - ITLA Rental Space
    - they will pay $800.00 for the rental space
    - we communicated we need the money before the event
- Bare Bones
  - fundraisers have not generated the kind of funds we anticipated
  - goal was to raise money for the pre event expenses
- Picnic
  - scheduled this upcoming Saturday, 12-7pm at Murphy Candler Park
  - $5.00 charged per plate for chicken, cole slaw and roles

- AC chipped in their own money to pay for expenses

- Brunch
  - cancelled for August, next one is in October

Hospitality Committee

- General
- Monthly Allotment
  - Robert brought up the need to discuss the potluck money allotment. this will be tabled at the next meeting.
- Potluck
  - change to desert and snacks b/c of meeting
  - look at developing a relationship with Starbucks
- Name Change
  - Ambassadors of Second Sunday
    - the name change has not been approved by the SC mtg. this will be discussed at the next meeting

Finance Committee

- General
  - co-coordinator not present
- 501C3
  - we need to decide if we are going to move forward with trying to attain the non-profit status

Membership Committee

- General
  - deadline for any information that is to be included in the monthly mail out is the fourth Friday of each month. any information that is not received by this deadline will not be included in the mailing.
  - Ulester expressed concern around the status of the membership booklet.

Public Relations Committee

- General
  - currently 4 members
  - committee going through some struggles, co-chairs are available for any needs PRC have
  - currently no standard meeting, will set one
- Brochure
  - talk about us as a organization with our goals and objectives
  - bid 8.5 by 11 layout $100.00
  - printing on white paper with color 1.50 per side
  - color paper and black print .10 per side
  - goal is bring in some samples for the next meeting

Topic Committee

- General
  - facilitator training reshechuled for Sept. 21 6-9 p.m.
  - upcoming topics have been finalized for the next two months
    - September- AIDS and HIV
    - October- abuse/violence issues
    - November- total wellness (health)
- Open facilitation
  - topic will develop a protocol for the format the monthly meeting.
  - last two meetings have not had facilitators in the breakout meeting
  - also the groups have not been split eveningly
    - suggested someone walk around and make sure the small groups are even
- 200+ expansion

- need to look at new ways of handling the meeting with the number of men we bring on Sunday's

- Time
  - interested having the discussion at 6:45pm
  - suggested we have the co-coordinators stand up with the Co-chair instead of walking up
  - we will work on being concise in making announcements

8 **NEW BUSINESS**

9 **GENERAL ISSUES**

- Robert Mathis

  Growth of Second Sunday
  - need to look at whether we are addressing the needs of the paid members versus the community at large
  - asking for amendment of bylaws were there are quarterly meetings of the members of Second Sunday.

  Modeling
  - priority to begin and end on time
  - each meeting needs to communicate the purpose of the organization
    - suggestions
      - communicate time priority in the mailing
      - we will vote at the next meeting on the qtrly meeting for members only

10 **SECOND SUNDAY RETREAT**

- Rob will connect with Darryl and Kenneth to wrap up

11 **SCHEDULING OF NEXT MEETING**

- Next Saturday, September 20, 1997

12 **ADJOURNED 1:30pm**

1 **STEERING COMMITTEE MINUTES**

- Saturday, March 24, 1998

2 **TIME BEGAN: 10:50am**

3 **ATTENDANCE**

- Kevin Madison
- Terrell Smith
- Ulester Douglas
- Craig Johnson
- Kirk Surgeon
- Craig Washington
- Eric Flavors (interim PR coordinator)
- Robert Mathis
- Derrick Reese
- Terry Hooks
- Jimmie Scott
- Darrol DeAndre (interim PR coordinator)
- Calvin Murray
- Additional participants
  - Allen Reid

4 **READING OF LAST MEETINGS MINUTES**

- minutes passed with adjustments made

5 **COMMITTEE REPORTS (OLD AND NEW BUSINESS)**

EXECUTIVE COMMITTEE REPORT

Treasurer

- see report

Co-chairs

General

- Craig is trying to meet with all of the committee coordinators over the next two weeks.
- Recommending all of the committees are at the general meeting at a table. Every committee needs to have a presence at the meeting.

Secretary

General

- Kevin anticipates the transition to go over smoothly as the end of his term comes upon us.

Historian

General

- currently looking into producing a documentary of the 1st officers and the founders of Second Sunday.

6 **COMMITTEE REPORTS**

Activities Committee

General

Club Fusion/Carter & Associates

- Our night at Fusion was a success.
- see report
  - motion
    - Second Sunday will enter a contractual agreement with Carter & Associates to host Second Friday's in exchange for a monthly donation for a period of 6 months.
    - 11-for, 0-oppose, 0-abstain

Ambassadors Committee

General

- The committee is considering the menu for the upcoming month.
- The committee is still working on the report for requesting an increase in the monthly stipend.

Finance Committee

- General
  - Finance is currently working on the report to be distributed in the membership meeting.
  - The committee is in contact with attorneys looking for pro bono work for working on the 5021C3 status.
  - Some of the current issues is looking at the 501C3 status as it relates to Second Sunday as a black gay organization and the language we use to describe ourselves.
  - The next meeting is March 23, 1998 at 10:00 am, International House of Pancakes on Peachtree.

Membership Committee

- General
  - The next mailing is March 30, 1998 at 7:00 p.m.
  - There are currently 102 paid members. The currently mailiing list is around 340.
  - The next item for Membership Committee is the purge of the mailing list.
  - Recommendations:
    - The MC needs to have a regular scheduled meeting.
    - There are some questions as to why there is not a 'welcome letter' for the new membership cards. It is recommended that in the future a welcome letter needs to be included.
    - The coordinators schedule a business meeting before the next mailing and communicate to the steering committee body so that others can come if necessary.

Public Relations Committee

- General
  - PR will work closely with Activities and Topic to make sure certain items are available such as T-shirts, brochures, etc.
  - The next meeting is scheduled for Sunday, April 19, 1998.
  - See report

Topic Committee

- General

- The facilitator training is April 4, 1998 2-5pm at the Lambda Center.
- Moving towards planning the general topic meeting more in advance.
  - April-Spirituality with Badili Jones
  - May-Mother's Day/Father's Day tribute with Craig Johnson
  - June-Community with outside organizations with booths
  - July-Sex/Sexual Types what activities people engage in. Currently looking for a facilitator
- The next meeting is Tuesday 7:30-10:00 after the Second Sunday meeting.

Ad-Hoc Committee

40+ Group

General

- The next meeting is Sunday, March 22, 1998, 5-7pm at the Lambda Center. The topic is Spirituality.
- Last month, 16 people attended.
- There are 26 people signed up. Out of 26, 14 are paid members.
- The are issues around getting people to volunteer.

Youth Initiative

General

- The Youth Initiative is having issues with attendance. The previous meeting took place at the Lambda Center instead of the Auburn Avenue Research Library. This might have contributed to the attendance.

Conference Committee

General

- no report

7 **GENERAL ISSUES**

NBGLLF

- Eric Flavors is the Atlanta contact and coordinator.
- We are looking into moving the conference from the middle of February to the MLK weekend. This is still in consideration.
- Will be actively recruiting for members for the different committees

501C3

- The information is being gathered and will be distributed at the membership meeting.
- The cost is currently estimated at $2500.00. We expect to possible be below this figure.
- Opening- the requirements of the 501C3 is that we need to be open. How we define 'open' is up to us. It is possible to remain exclusive but we would need to set up two separate organizations.

Membership Meeting

- All committees need to report their status at this meeting. It will be held Sunday, March 29, 1998 at 6:30pm.
- Two major tasks are the elections and 501C3 status. The elections should be first and then the 501C3 status.
- The next membership body meeting is June 7, 1998 6:30-8:30.

- Election
  - Each candidate will be available up front to answer questions for about a half hour.
  - After the half hour, the body will vote secret ballots.
  - Out of all of the people in the room, 51% need to elect the candidate-confidence measure.
  - There are two issues:
    - we need to decide on an appointment process because we do have a position that no one is running for.
      - we need to adjust the bylaws

Strategic Planning

- We need to schedule the next Strategic Planning meeting.
- Allen Reid, Terrell Smith, Ulester Douglas, Robert Mathis, Calvin Murray will volunteer to help set this up. One possibility is to have a retreat for the Strategic Planning.

General

- May is the targeted date for the 5th Anniversary meeting at Club Fusion.

8 ☐ **SCHEDULING OF NEXT MEETING**

- Saturday, April 17, 1998

9 ☐ **ADJOURNED 1:45pm**

Steering Committee Agenda
April 18, 1998

Meeting called to order

Minutes

Committee Reports
- Executive Committee
  - Historian
  - Treasurer
  - Secretary
  - Co-Chairs
- Standing Committees
  - Ambassadors
  - Finance
  - Public Relations
  - Activities
  - Topic
  - Membership
- Ad-Hoc Committees/Special Projects
  - 40+ Group
  - Youth Initiative

General Issues/Topics
- Placement of Officers

Denouement
- Scheduling of next meeting
- Meeting Adjourned

Steering Committee Agenda
April 18, 1998

Meeting called to order

Minutes

Committee Reports
- Executive Committee
  - Historian
  - Treasurer
  - Secretary
  - Co-Chairs
- Standing Committees
  - Ambassadors
  - Finance
  - Public Relations
  - Activities
  - Topic
  - Membership
- Ad-Hoc Committees/Special Projects
  - 40+ Group
  - Youth Initiative

General Issues/Topics
- Placement of Officers

Denouement
- Scheduling of next meeting
- Meeting Adjourned

Steering Committee Agenda
April 18, 1998

Meeting called to order

Minutes

Committee Reports
- Executive Committee
  - Historian
  - Treasurer
  - Secretary
  - Co-Chairs
- Standing Committees
  - Ambassadors
  - Finance
  - Public Relations
  - Activities
  - Topic
  - Membership
- Ad-Hoc Committees/Special Projects
  - 40+ Group
  - Youth Initiative

General Issues/Topics
- Placement of Officers

Denouement
- Scheduling of next meeting
- Meeting Adjourned

Steering Committee Agenda
March 21, 1998

Meeting called to order

Minutes

Committee Reports
- Executive Committee
  - Historian
  - Treasurer
  - Secretary
  - Co-Chairs
- Standing Committees
  - ✓Ambassadors
  - ✓Finance
  - ✓Public Relations
  - ✓Activities
  - ✓Topic
  - ✓Membership
- Ad-Hoc Committees/Special Projects
  - 40+ Group
  - Youth Initiative

General Issues/Topics
- 501C3
- Strategic Planning
- Membership Meeting
  - Elections
  - 501C3

Denouement
- Scheduling of next meeting
- Meeting Adjourned

(Daryl Mock - won't be here!)

Finance - Calvin - Co-Coordinator

Public Relations - Eric & Darroll D'Andre

~~Youth Initiative~~

Co-Chair - status as a single Co-Chair
- ~~One~~ meeting with Committee heads
- Gen meeting presence of Committee heads

1 **STEERING COMMITTEE MINUTES**

- Saturday, April 18, 1998

2 **TIME BEGAN: 10:44am**

3 **ATTENDANCE**

- Craig Johnson
- Kirk Surgeon
- Craig Washington
- Calvin Murray
- Derrick Reese
- Darrol DeAndre (interim PR coordinator)
- Kevin Bynes
- Freddie Johnson
- Darryl Moch
- Terry Hooks
- Robert Mathis
- Eric Flavors (interim PR coordinator)
- Additional participants
  - Kevin Madison (note taker)
  - Roger

4 **READING OF LAST MEETINGS MINUTES**

- minutes passed

5 **COMMITTEE REPORTS (OLD AND NEW BUSINESS)**

EXECUTIVE COMMITTEE REPORT

Treasurer

General

- no current officer

Co-chairs

General

- Craig and Kurt have been meeting to work through the issues of Second Sunday.
- Looking for everyone's participation to assist in finding interim officers by the next Strategic Planning meeting.
- DHR (Dr. Eric Benning) is interested in doing a follow up with the Hepatitis vaccine shot. It's possible he can attend the May meeting.
- Craig asked for an outline of goals from each committee for the next Steering Committee meeting. Please also include budgets for the year.

Bylaws

- We need to make some revisions on the Bylaws. There is currently a committee of people who will take on the charge of updating the bylaws.
- Craig feels there needs to be some more procedures, I.e. transition of officers, election of officers, logistics of the general meeting,

Secretary

General

- did not attend

Historian

General

- no current officer

6 **COMMITTEE REPORTS**

Activities Committee

General

- Drevan Jointer is the new co-coordinator of the Activities Committee.
- The meeting are every Saturday before Second Sunday.
- Received 3 signatures for joining the AC.
- AC put together a calendar of events. Some of the events are:
  - Brunch at April 26th at 1:00pm at the Shark Bar. The tab is $17 for a buffet.
  - Health and Awareness event. Some one will donate time for an aerobics class for a period of 2 weeks. The YMCA has a facility that would cost $25 per day for a total of $100.
  - In May, we will have a bowling event either 5/13 or 5/15
  - Anniversary Party is May 8th at Club Fusion 10:00 pm. Interested in having some small amount of food. Interested in $100 to $150 for the event.
    - We need to ascertain our current financial status before we make the allotment. Please work on a contingency plan and speak to Kurt/Craig in the next two weeks.
    - Darryl will donate $20 to the allotment if necessary.
  - DC Trip for Memorial Day
    - 15 people signed up displaying interested in a group going to D.C.
    - It will be difficult to pull this off. A lot of the flights and hotels are already booked up. We needed to start this process earlier in the year.
    - We are possibly looking into forming a group to L.A. for July 4th.

Ambassadors Committee

General

- Just for You Catering which is owned by Kevin, Jeff, and Keith are interested in working with Second Sunday. They would like to come to the June meeting. The question is whether we should give the allotment to them or just allow them to come and promote their business. If they come in, they would need to cater at the Second Sunday allotment and nothing more.
- The committee is requesting an additional $50 for supplies. They are also interested in purchasing a cooler for ice. It was decided there is no need to vote. The committee will receive the $50.
- They are interested in an increase of the allotment from $50 to $75.
  - Motion-Motion the Steering Committee increase the

Ambassador Committee allotment from $50 to $75 until further notice.
    - For-4, oppose-2, abstain-2
    - Amendment to motion to delay increase allotment until July meeting.
    - For -7, oppose-1, abstain-0
- Treasury information is problematic. Rob's computer is in the shop and we are still trying to ascertain of the hard drive has crashed. Kurt is currently taking over the Treasurer issues.

- Meeting are Wednesday's before Second Sunday at the Lambda Center from 6:30 to 8:30pm.

Finance Committee

- General
    - Calvin has been checking on the some other sources for banks.
        - Kurt interested in the PC Banking.
- 501C3
    - This is being tabled until we get the financial issues resolved.
    - The next meeting is April 26, 1998 at 3:30pm TGI Friday's in Buckhead. There is not a regularly scheduled meeting. This will be done at a later time.

Membership Committee

- General
    - Jimmie Scott has resigned from his position as co-coordinator of the Membership Committee.
    - The next mailing date is April 30th at 7:30 pm.
    - The information concerning the purge will go in the next mailing.

Public Relations Committee

- General
    - The next meeting will be tomorrow at Richard Moultrie's house.
        - Mission and goals
        - increasing visibility and awareness of Second Sunday at Club Fusion.

Topic Committee

- General
    - Facilitator's Training took place April 4th. June 13th at 2-5pm at the Lambda Center is the next Facilitator's Training meeting
    - Meetings are Tuesday's after Second Sunday at the Lambda Center at 7:30pm.
    - Feedback from last meeting
        - the lights were too dim
        - there was too much noise outside the door of the meeting
        - we need to purchase our own PA system
        - we need to find alternatives for making copies because they are expensive to maintain. It was suggested we establish an account at Kinko's. Robert Mathis will take on researching this issue.

Ad-Hoc Committee

40+ Group

General

- Bob Anderson has resigned as co-coordinator. They have not identified a new co-coordinator.
- The next meeting is April 26th at 5pm at the Lambda Center
- There have been some organizational struggles. Both Bob Anderson and Freddie Johnson left the 40+ group.

Youth Initiative

General

- see report
- meetings are 6:30 to 8:00pm on the third Sunday of the month at the Lambda Center

7 **GENERAL ISSUES**

Strategic Planning

- The next Strategic Planning meeting is schedule Saturday, June 6th from 8:30-4pm. The alternative date is August 1st.
- Craig is working with the possibility of getting Sandra Barn-Hill to facilitate the Strategic Planning meeting for another time.

Placement of Officers

- Craig expressed the need to identify interim officers as soon as possible.
  - The process for deciding the interim officers will go to the Election Committee. The EC can do some recommending and initial ground work to filter candidates. The EC committee includes Calvin Murray, Allen Reid, Robert Mathis, and Ulester Douglas.
  - Craig is interested in having some recommendations by the next month.

General

- Craig Johnson has discount passes to Six Flags which will allow entrance for $18. You will also get additional free entrance pass for May 15th.
- Terrell Smith found out in an inappropriate way about him not being re-elected as the Historian. Craig is requesting a letter to be sent to Terrell sent by the Steering Committee. The letter should include some recognition for his contribution and service to the organization. Craig will draft and send out the letter.

40+ and Youth Initiative

- Motion-40+ group and Youth Initiative would each have 1 representative that would serve as voting members of the Steering Committee.
  - for-9, oppose-0, abstain-0

8 **SCHEDULING OF NEXT MEETING**

- Saturday, May 16, 1998

9 **ADJOURNED 1:17pm**

1 **STEERING COMMITTEE MINUTES**

- Saturday, February 21, 1998

2 **TIME BEGAN: 10:50am**

3 **ATTENDANCE**

- Kevin Madison
- Robert Mathis
- Ulester Douglas
- Craig Johnson
- Jimmie Scott
- Darryl!
- Kevin Bynes
- Additional participants
  - Allen Reid
  - Raymond Carter

4 **READING OF LAST MEETINGS MINUTES**

- minutes passed with adjustments made

5 **COMMITTEE REPORTS (OLD AND NEW BUSINESS)**

EXECUTIVE COMMITTEE REPORT

Treasurer

- no report

Co-chairs

General

- no report

Secretary

- no report

Historian

- no report

6 **COMMITTEE REPORTS**

Activities Committee

General

- Brunch is tomorrow for Second Sunday. There are currently 5 people who have signed up. It will take place at the Industry on Cheshire Bridge.
  - 1785 on Cheshire Bridge at 1:00pm for $19.00/person including tax and tip.
- Survey
  - see report

Anniversary Party

- We are still struggling with finding a space for this event.
- It was suggested our teaming with Fusion.

Movie Night

- Looking into a movie night with 'Dakon', filmed in New Guinea.

Ambassadors Committee

General

- The committee has been thinking about asking for more money since people are paying to attend the Second Sunday meetings.
- Total expense for the January meeting is $102.14.
- Access to the kitchen continues to be an issue. Ulester will check with Rob on this issue.

Finance Committee

- General
  - This meeting met recently and is currently putting together a proposal for moving forward with 501C3.

Membership Committee

- General
  - MC is still having problems with getting the flyers out.
  - The MC is asking for some assistance from the Topic Committee to get the mailing out.
  - It is the MC goal to get 100 paid members by the end of June and 150 for the entire year. The MC is looking for suggestions on how to increase membership.
    - A survey was suggested on why they choose to pay 3.00 vs 30.00.
    - Join with the TC to discuss why people choose to pay 3.00 over 30.00.
    - Chart for membership drive to show the goal.
  - It was asked the MC make sure and look at who pays for inclusion and the mailing and who doesn't. In the previous mailing some paid and some didn't.
- Membership Policy
  - The MC is asking for the flyer from Topic ten days after the meeting.
  - Any other flyers and materials that need to be mailed should be put on a third of an 8.5 X 11 and should be turned in to a membership co-coordinator and should turned in by the third Saturday or the Saturday of the Steering Committee meeting.
  - Any flyers that can not be put on a 1/3 sheet of paper should contact the co-coordinator and they will determine whether or not the flyer can be mailed out.
  - Any other materials other than the topic is subject to the approval of the co-coordinators of the membership committee.
  - New members will be sent a welcome letter and membership card by the following month or 30 days after they paid their dues.

Public Relations Committee

- General
  - no report

Topic Committee

- General
  - Facilitators training postponed until April 4, 1998.
  - The microphone set up continues to be an issue.
  - The March topic is on community.
    - Definition

- Break into small groups to talk about issues about the community.
- Making it a personal issue.
- Keiron will be facilitating the meeting.

• From the last meeting received 5 new members.

- January meeting
  • The committee thought the last meeting was productive and in the older fashion of the types of meeting we use to have. There are some concerns over some of the comments the participants made.

Ad-Hoc Committee

40+ Group

General

- 16 participants showed up for the last meeting. This was Super Bowl Sunday.
- March 1st is the deadline for paying membership dues.
- The next meeting is February 22, 1998.
- There are a total of 10 members who are paid.
- The topic is Interracial Dating.

Youth Initiative

General

- no report

Conference Committee

General

- meeting today at 3:00pm at the Lambda Center
- Darryl! needs to know the amount left from the previous retreat

7 **GENERAL ISSUES**

Raymond Carter from Fusion

- President of Carter Associates-promotion/marketing/development company
- Carter Associates runs Fusion on Friday and Sunday.
  • Contact information
- Interested in establishing a relationship with Second Sunday and Fusion.
- Proposed
  • have a Second Friday at Fusion Club.
    - Responsibility to send mailings using Second Sunday and Fusion mailings
    - Currently has a 1300 mailing list.
    - Offering .50 per person for every person that attends
    - will put all details in writing.
    - We would be the host and would want 1 or 2 people to stand at the door.
    - Currently looking into labor day '98 and gay pride weekend.
    - March 13th is the proposed Second Friday with Second Sunday and Fusion.

- Need to know by Wednesday to start in March.

- Discussion
  - we need to research Raymond Carter's background and the work he's done.
  - per Craig, Raymond has done a lot for the community in D.C. He ran the Edge in D.C. for 3 years.
  - looking into moving forward with the 13th for a 1 time contract.
  - motion
    - Second Sunday enter into an agreement with Carter Associates to host a party at Club Fusion on March 13, 1998 subject to a clause in the contract allowing Second Sunday to extend the contract. 7-for 0-oppose 0-abstain
- Southern Region Publication
  - working with the writer's collective
  - first issue in may with a premiere party
- Will establish a VIP card for the steering committee to get in for free and not have to stand in line.

Election Committee

- looking for more members from Second Sunday outside of co-coordinators
- Ulester looking for official endorsement/motion for the committee.
- motion we endorse the creation of a Election Committee
  - 7-for 0-oppose 0-abstain

8 **SCHEDULING OF NEXT MEETING**

- Saturday, March 21, 1998

9 **ADJOURNED 1:15pm**

1 **STEERING COMMITTEE MINUTES**

- Saturday, January 17, 1998

2 **TIME BEGAN: 11:00am**

3 **ATTENDANCE**

- Kevin Madison
- Bob Anderson
- Robert Mathis
- Craig Washington
- Ulester Douglas
- Craig Johnson
- Jimmy Scott
- Kevin Bynes
- Terry Hooks
- Kirk Surgeon
- Derrick Reese
- Rob Simmons
- Terrell Smith
- Freddie Johnson
- Darryl!
- Additional participants
  - Victor Stewart

4 **READING OF LAST MEETINGS MINUTES**

- minutes passed as presented

5 **COMMITTEE REPORTS (OLD AND NEW BUSINESS)**

EXECUTIVE COMMITTEE REPORT

Treasurer

- see report

Co-chairs

General

- Speakfire is tonight at 7:30 pm. $5.00 donation is requested.
- Strategic Planning will take place after the elections.

Election Committee

- The Election Committee will be headed by Ulester Douglas.
- We are interested in partcipation from the group and those on the Steering Committee.

YAAMS

- Rob Simmons is the official Second Sunday representative for YAAMS.
- There is a current proposal for Aid Atlanta to be a funneling org for the money and Second Sunday will receive a fee for providing access to the target population and providing volunteers for the project.

National Black Lesbian and Gay Conference

- The forum takes place Feb 12-15 in Washington D.C.
- Craig Washington is nominated for an Aid Service Frederick Garnet

Award. Please vote.

Bayard Rustin Rally

- This upcoming Monday at 11:00 AM until 12:00 PM
- Second Sunday is sponsoring along with ZAMI, ITLA, B2B, and Unity Fellowship
- This will be held at the JW Dobbs parking lot. Set up begins 9:30 am.

Secretary

- no report

Historian

- Ulester will not run again for the position of Co-chair

6 **COMMITTEE REPORTS**

Activities Committee

General

- there is a brunch upcoming, February 22nd.
- want to start creating activities that are more community based so that more funds are brought into the organization
- still working on our relationship with Circle's and whether or not we will continue with our events at their location

Anniversary Party

- still looking for a location for the event
- looking at Friday or Saturday possible dates 2/21 or 2/28

Where the Boyz Are '98

- started looking for a spot for this

Ambassadors Committee

General

- things went well at the previous meeting
- looking for suggestion for non sugar items as well as liquids besides sodas
- at the February meeting the pictures will be available to show to the group of the toy drive
  - Sandra Richardson from the Potter house is looking for volunteers from our organization to help out with the shelter
  - we need a letter for our assistance and participation from her. please request.

Finance Committee

- General
  - Kirk has started contacting those individuals who expressed an interested in helping begin the project for ascertaining 501C3 status.

Membership Committee

- General
  - interested in a stamp with Second Sunday's return address and requesting money for that. it should cost $24.00
  - would like for the Treasurer to stick around when we collecting the money
  - the next mailout is January 29th. Need the materials by Monday

January 26th. inclusion in the mailing is first come first serve because the space is limited in the mailing.

- if you would like to include something in the mailing then the we can approach the membership committee member.
    - Ulester proposed that Jimmie and Derrick continue to make the decisions around what is included in the mailing.

- Membership Cards
    - motion by Jimmie to purchase cards at a cost of $62.50.
        - 8 for, 2 oppose, 2 abstain
    - motion by Jimmie to budget $50.00 for the lamination of the cards.
        - 7 for, 3 oppose, 2 abstain
    - motion by Jimmie to budget $1265.00 fr the backing for the cards
        - 3 for, 7 oppose, 1 abstain
- Membership Brochure
    - Craig interested in brochure in place of a membership booklet.

Public Relations Committee

- General
    - Coordinators
        - Ulester has a couple of names of individuals interested and will contact for set up in January.

Topic Committee

- General
    - wanted to bring up the issue of starting on time
        - Ulester suggested that that can be worked out with Craig and Ulester
    - wanted to bring up the issue of the microphone responsibility
        - Ulester suggested that Robert find someone to take on the responsibility for setting up the microphone for next month's meeting.
    - Facilitators Training March 7th, 1-4pm
    - February Topic is on 'Dating'
    - Topic's next month's meeting will be held at the Lambda Center
    - wanted to suggest again that we try to get 5 new members to each of the committees
        - Ambassadors and Topic will present at the next meeting for more members
- January meeting
    - as committee thought that it was very effective

Ad-Hoc Committee

40+ Group

General

- 23 people participated in the December meeting
- Bob provided details on the 40+ guidelines
    - goals
    - membership policy
- next meeting January 25th at 5:00 pm, Gay and Over 40 by

Robert Mathis

- next meeting February 22nd at 5:00 pm
- 40+ members have until March 1st to pay for membership

Youth Initiative

General

- reported by Kevin Bynes
- have not had a meeting at this point. still in the planning stages.
- The outreach has begun. We are still looking for a facilitator for the group.
- Kevin and Keiron have done an excellent job on community outreach and getting the word out.
- Kevin put in a proposal for Auburn Avenue Research Library and they have through the rest of the year except for February. Kevin looking for another space for the meeting.

- General
- Craig Washington brought up the issue of 40+ and Youth Initiative being considered an adhoc committee and feels we need to look at this issue.
  - Ulester suggested Craig bring a proposal and adjustment to the bylaws to the next Steering Committee meeting for discussion and vote.

7 **NEW BUSINESS**

Strategic Planning

- Suggested we need another Strategic Planning meeting for the organization.
  - need to look at the structure of the organization

8 **GENERAL ISSUES**

Victor Stewart

- Victor looking for sponsorship $100.00, $150.00, $200.00 to attend the conference in Washington D.C.
  - once he returns he will provide a workshop were Victor will bring back information from the conference.
  - March 7th, February 28th
  - voted not to sponsor

Reimbursement Policy

- voted to accept the policy with expediting can happen withouth the $25.00 minimum.

9 **SCHEDULING OF NEXT MEETING**

- Saturday, January 17, 1997

10 **ADJOURNED 1:38pm**

STEERING COMMITTEE MINUTES
Saturday, October 18, 1997

TIME BEGAN: 10:54 am
ATTENDANCE

- Kevin Madison
- Bob Anderson
- Terry Hooks
- Robert Mathis
- Rob Simmons
- Jeff Fuller
- Craig Washington
- Ulester Douglas
- Darryl!
- Craig Johnson
- Additional participants
  - Koran
  - Keith Warrick

READING OF LAST MEETINGS MINUTES

- Minutes were read from the last meeting

COMMITTEE REPORTS (OLD AND NEW BUSINESS)
EXECUTIVE COMMITTEE REPORT
Historian

- no Historian present

Treasurer

- Rob will come up with some reimbursement procedures for Second Sunday.

Co-chairs
General

- Second Sunday membership meeting is November 23rd 6:30pm at the Lambda Center.
  - Membership will decide on the 501C3 status during the 11/23 meeting.
- Aid Atlanta is having a discussion about sexual identities at City Hall East. 11/19, 7pm.

Appreciation Party

- November 15th is the agreed upon date for the party.
- We need to decide on a location for the event.

Reaching Out In the South

- Conference focusing on gay youth.
- Takes place the weekend of the 10/25.

November Topic

- "Cross-over into the Light: A Dialogue about Transgendered Identities"

Secretary

- Kevin will complete the Ticket report by Sunday and get the information to Robert Simmons. Kevin will also mail the report to the Steering Committee members once Rob has completed the reports.

COMMITTEE REPORTS

Activities Committee

- Terry is the only coordinator currently.
- Bowling Night is in November.
- Kwanzaa Celebration in December.
- Next meeting is November 8th at Ken Carey's place.

Hospitality Committee

- Name Change
  - see request
  - 7 for, 1 oppose to change the name from the Hospitality Committee to the Ambassadors Committee.
- December Toy Drive
  - Committee will create a flyer.
- Kwanzaa
  - will connect with Activities and Topic on the event.

Finance Committee

- General
  - co-coordinator not present
- 501C3
  - we need to decide if we are going to move forward with trying to attain the non-profit status

Membership Committee

General

- no coordinators present

Public Relations Committee

- General
  - Coordinators
    - Jeff believes this issue in the past has been that once person has carried all of the responsibilities for the PRC. He wants to work towards getting new members and having delegated responsibilities.
    - Robert suggests the co-chairs write a letter to the membership asking for volunteers to each committee.
    - Jeff Fuller proposed a health topic were we would have individuals booths of different specialty's participating with a discussion taking place simultaneously. (I.e. prostate, hepatits, hiv, diabetes) Jeff Fuller is interested in organizing.
    - Jeff Fuller proposed an appreciation party for all of the paid members.
- Brochure
  - Purpose
    - Marketing tool for the organization
    - Craig suggested we needed two types of brochures
      - 1 that's a formal presentation of who we are
      - 1 that's targeted for the community with brief text that individuals can read quickly
  - Layout

- layout cost $100.00
- double sided 8.5 x 5.5
- use brown/tan paper with black print

- Content
  - Mission Statement and Objectives

Topic Committee

- General
  - Concerned about the microphone system and establishing a permanent process.
    - Rob will talk with Robert about the process for the microphone.
    - We need a receiver and two portable speakers. Rob suggested we go to a pawn shop for the receiver.
  - Nametags-talked about in the past about having nametags. Nametags will be used dependent on topic for the month.
  - The Finance Topic has been postponed because of low interest. Rob will cancel the Phoenix room for that date.
  - Flyers-Craig will communicate to Edwin the information that needs to be on the Novembe flyer.
  - The December topic is still under consideration. It was decided that there will be a follow-up to the Domestic Violence topic in January.

Ad-Hoc Committee

- 40+ Group
  - The next meeting is Sunday, October 26th at the Lambda Center.
  - The group will meet the 4th Sunday of every month from 4:00-6:00pm
  - November 23rd is the first formal meeting.
  - The October member will be facilitated by Robert Mathis. This meeting is an organizing meeting.
    - November 23rd-John Peterson 'Health Issues Facing 40+'
    - December 21st-Freddie Johnson 'Gay and Over 40'
  - Committees
    - Hospitality-Mike Morgan and Robert Mathis
    - Membership-Alan Reid
    - Topics-Freddie Johnson
    - Activities-not activated
    - Finance-not activated
    - Public Relations-not activated
- Youth Initiative
  - Koran and Kevin Binds are the contacts for the Youth Initiative.
  - interested in a facilitator/counselor for the meeting.
  - interested in starting the group in January 1998. It was suggested by Duncan to have a kick off event for the group.
  - As per the proposal, looking for a counselor for the group.
  - Concerned about the building and location of the meeting. There are concerns that the Lambda Center might detract participants from coming.
  - the youth range was expanded from 21 to 24 years of age.

GENERAL ISSUES

Keith Warrick

- Keith frustrated and disappointed in the lack of participation of the Steering Committee members in selling the tickets for the Labor Day Party.
- Keith questions our continued efforts in putting on the Labor Day event given our lack of participation.
- Keith doesn't feel he has the support of the Steering Committee and the general body to continue as the fundraiser.
- Robert feels like it's an issue of commitment and responsibility.
- Rob feels like the party was a success and that we should not use the amount of ticket sales as a measure.
- Darryl suggested we talk about and consider whether or not we should have a 'fundraiser' during Labor Day weekend.

SCHEDULING OF NEXT MEETING

Saturday, November 15, 1997

ADJOURNED 1:32pm

2nd Sunday
Steering Committee Meeting
Saturday, September 20th
Lambda Center. Atlanta, GA

Call to Order: 11:12 am

Members Present:

Craig Washington	Darryl Mooch
Derrick Reese	Egypt Freedman
Keith Warrick	Kirk Surgeon
Terrell Smith	Terry Hooks
Ulester Douglas	Victor Stewart

Guests Present:

Allan Reid	Raymond Davis
Dr. Freidman	Robert Mathis
Michael Morgan	

Reading of previous minutes

Minutes were read and unanimously accepted with no changes.

Presentation by Dr. Friedman

Dr. Friedman (Georgia Division of Public Health) made a presentation on the effects of Hepatitis A in Atlanta's gay community. Points of concern which he raised were:
November 1996-start of educational outreach program on the disease yet #s of affected are still increasing. 2,400 men have been vaccinated to date.
the rise of the disease 18 months ago in men 20 - 49 years old despite education on preventive measures.
Dr. Friedman recommended that gay men get vaccinated as they are in a higher risk group for contracting the disease. It is unclear why gay men are at a higher risk.
Hepatitis A is more common than Hepatitis B & C which can cause liver disease
Most adults miss between 2 to 4 weeks of work as a result of contracting the disease
The disease is spread through fecal-oral contamination. Most commonly dirty hands; possible infection routes may be not washing hands after removal of condoms after anal sex or coming into contact with contaminated material(s).
Rimming is considered high risk.
Dr. Friedman proposed getting permission from 2nd Sunday to allow vaccines and supporting materials to be distributed to the organization.
The test cost through the mobile unit is $10 yet if person is unable to pay the shot will be given free.
In comparison, a private Atlanta physician will charge $50 -$100 for the test on average.

Q&A

Q: what is the liability to organization
A: there is no liability to the organization. a waiver can be created to protect the organization.

Q: will there be counseling for HIV+ individuals who may have health related questions.
A: there will be doctors present at the event who can answer questions of concern for both positive and negative individuals

Q: The understanding is that the shots are given in cycles. How many cycles are needed.
A: Two shots are given. One injection and a booster shot. if only 1 shot received 90% effective against infection for a 1 to 2 year period. Booster shot ups coverage to 95% to 98% with a coverage period of 10 years. the shots are given 6 months apart at this time. There is debate in the scientific community about the time line between shots as to when is most effective. However, the second shot is recommended for additional coverage.

Q: What is the cost of the vaccine
A: The vaccine is free. A $10 Fulton County nursing fee may be waived if the shots are not administered by Fulton county nurses. Having physicians at the site is the only-no cost possibility. This is being investigated. Also if a person is unable to afford the cost, the fee is waived.

Q: How effective is the vaccine
A: The vaccine had gone through government testing and has been approved to be on the market at this time. As with all vaccines effectiveness will vary with individuals but overall it is effective.

Motion -
Have someone come out to 2nd Sunday meeting to present information on Hepatitis A vaccine. Approved (10 yeah, 1 no)

A 10 min. discussion ensued regarding having vaccinations given on site.

Motion -
Seek information for the other side of the vaccination proposal and have health department to come and vaccinate. Approved (7 yeah, 3 abstains, 1 no)

Presentation by Raymond Davis

Raymond gave a presentation requesting the endorsement of 2nd Sunday in his bid to represent the 3rd district.
The issue of his affiliation to New Birth Church and gay bashing at the church was raised. Raymond responded that it was not New Birth, the organization, which condoned gay bashing but certain individuals - a specific pastor - within the ministry which promoted gay bashing. Raymond was asked what effect he wanted to have on the community. Raymond ran out of his allotted time before he was able to answer the question.

Presentation by Robert Mathis
Robert Mathis proposed the creation of an over 40s group which would parallel 2nd Sunday in structure.
The purpose of the group would be to cater to the needs brothers who are 40+.
Anyone can come but content will be geared to those 40+.

The committee held a discussion around the group and its structure.

Motion -
To create a 40+ group as an ad hoc committee to 2nd Sunday with 2 person representation on the steering committee level. Passed unanimously.

Committee Reports

Treasurer
A list of co-coordinators from each committee (name, phone number, city) is needed.
A picture of your committee is also needed. Please schedule a date to take a picture.
AIDS Walk Team - raised $56.00

Committee Appreciation Party
A Committee Appreciation Party will be held on either November 8th/15th 4 p.m. This party will replace the November steering committee meeting. Anyone interested in hosting contact Ulester or Craig. Current and new coordinators should attend.

Strategic Planning Meeting
Possible January date for this meeting. It will be an all day affair. Nominations for co-coordinators have to take place next month along with elections.

Reaching out in the South (October 24-26th)
Duncan Teage is helping to coordinate this youth conference. Youth from across the country will be attending the conference at Georgia State University. 2nd Sunday volunteers are needed to provide housing. Contact Darryl as he is the logistics coordinator for the conference.

Hospitality
Clarification requested regarding committee name change (i.e. is it official or not).
Resp.: The name change would require amending the by-laws. Until then the name remains Hospitality.
Clarification on request made to increase allotment to $50. Has this happened yet as it keeps being brought up as an issue.
Resp.: It was approved at a previous steering committee meeting.
Community activities that are currently being worked on are a toy drive and a clothing drive. The hospitality committee decided to make donation in the name of 2nd Sunday. If groups were unwilling to accept the donation in our name we would donate elsewhere.
A request was made for access to the membership listing in order to send out birthday cards to members.

Public Relations
No one from the committee was present.

Membership
The committee needs a $440 allotment to purchase supplies for mailings.
The question was raised as to how were we being accountable to the paid membership. It was disclosed that quarterly membership meetings would be held for paid members.
The process by which 2nd Sunday develop a mailing was discussed. The mailing is done on the last Monday of the month. Any information which had to go out with the mailing needs to be submitted one week prior to mail date by fax or mail. It was unclear as to whom this information should be submitted.

Activities
Keith will be stepping down as co-coordinator due to the results of the Where the Boyz Are Party.

Finance
The board was requested to decide whether or not the board would commit to obtaining 501(c)3 status for the organization at the next committee meeting.

Topic
The flyer for next month's meeting will be distributed the month prior at the 2nd Sunday mtg. October Topic: abuse & violence; Facilitator: Ulester Douglas. November Topic: Transgender Community; Facilitator: Craig Washington.
A sound system and mikes are needed so that going forward everyone will be able to hear the discussion.
Facilitator's training has been moved to January. It was suggested that everyone on steering and topic committees go through training.
Name tags will be available for every 2nd Sunday meeting. The tags would say something like ... I met you at ___.
Additional chairs are needed to cut down on standing in the room. The standing crowd is creating a distraction.
October 26th, Everett White will present a follow up to the finance workshop. He can be reached at (404) 873-0144 for questions or registration.

Ulester reiterated that we needed to start the meeting on time in order to end on time. Regardless of the time the meeting starts, the meeting will be facilitated to adjourn at 1:30 p.m. Today we started 42 minutes late so we had to rush through many topics which shortens our ability to discuss items in depth.

The meeting adjourned at 1:45 p.m.

Respectfully submitted,
Kirk Surgeon

STEERING COMMITTEE MINUTES
Saturday, October 18, 1997

TIME BEGAN: 10:54 am
ATTENDANCE

- Kevin Madison
- Bob Anderson
- Terry Hooks
- Robert Mathis
- Rob Simmons
- Jeff Fuller
- Craig Washington
- Ulester Douglas
- Darryl!
- Craig Johnson
- Additional participants
  - Koran
  - Keith Warrick

READING OF LAST MEETINGS MINUTES

- Minutes were read from the last meeting

COMMITTEE REPORTS (OLD AND NEW BUSINESS)
EXECUTIVE COMMITTEE REPORT
Historian

- no Historian present

Treasurer

- Rob will come up with some reimbursement procedures for Second Sunday.

Co-chairs
General

- Second Sunday membership meeting is November 23rd 6:30pm at the Lambda Center.
  - Membership will decide on the 501C3 status during the 11/23 meeting.
- Aid Atlanta is having a discussion about sexual identities at City Hall East. 11/19, 7pm.

Appreciation Party

- November 15th is the agreed upon date for the party.
- We need to decide on a location for the event.

Reaching Out In the South

- Conference focusing on gay youth.
- Takes place the weekend of the 10/25.

November Topic

- "Cross-over into the Light: A Dialogue about Transgendered Identities"

Secretary

- Kevin will complete the Ticket report by Sunday and get the information to Robert Simmons. Kevin will also mail the report to the Steering Committee members once Rob has completed the reports.

COMMITTEE REPORTS

Activities Committee

- Terry is the only coordinator currently.
- Bowling Night is in November.
- Kwanzaa Celebration in December.
- Next meeting is November 8th at Ken Carey's place.

Hospitality Committee

- Name Change
  - see request
  - 7 for, 1 oppose to change the name from the Hospitality Committee to the Ambassadors Committee.
- December Toy Drive
  - Committee will create a flyer.
- Kwanzaa
  - will connect with Activities and Topic on the event.

Finance Committee

- General
  - co-coordinator not present
- 501C3
  - we need to decide if we are going to move forward with trying to attain the non-profit status

Membership Committee

General

- no coordinators present

Public Relations Committee

- General
  - Coordinators
    - Jeff believes this issue in the past has been that once person has carried all of the responsibilities for the PRC. He wants to work towards getting new members and having delegated responsibilities.
    - Robert suggests the co-chairs write a letter to the membership asking for volunteers to each committee.
    - Jeff Fuller proposed a health topic were we would have individuals booths of different specialty's participating with a discussion taking place simultaneously. (I.e. prostate, hepatits, hiv, diabetes) Jeff Fuller is interested in organizing.
    - Jeff Fuller proposed an appreciation party for all of the paid members.
- Brochure
  - Purpose
    - Marketing tool for the organization
    - Craig suggested we needed two types of brochures
      - 1 that's a formal presentation of who we are
      - 1 that's targeted for the community with brief text that individuals can read quickly
  - Layout

- layout cost $100.00
- double sided 8.5 x 5.5
- use brown/tan paper with black print

- Content
  - Mission Statement and Objectives

Topic Committee

- General
  - Concerned about the microphone system and establishing a permanent process.
    - Rob will talk with Robert about the process for the microphone.
    - We need a receiver and two portable speakers. Rob suggested we go to a pawn shop for the receiver.
  - Nametags-talked about in the past about having nametags. Nametags will be used dependent on topic for the month.
  - The Finance Topic has been postponed because of low interest. Rob will cancel the Phoenix room for that date.
  - Flyers-Craig will communicate to Edwin the information that needs to be on the Novembe flyer.
  - The December topic is still under consideration. It was decided that there will be a follow-up to the Domestic Violence topic in January.

Ad-Hoc Committee

- 40+ Group
  - The next meeting is Sunday, October 26th at the Lambda Center.
  - The group will meet the 4th Sunday of every month from 4:00-6:00pm
  - November 23rd is the first formal meeting.
  - The October member will be facilitated by Robert Mathis. This meeting is an organizing meeting.
    - November 23rd-John Peterson 'Health Issues Facing 40+'
    - December 21st-Freddie Johnson 'Gay and Over 40'
  - Committees
    - Hospitality-Mike Morgan and Robert Mathis
    - Membership-Alan Reid
    - Topics-Freddie Johnson
    - Activities-not activated
    - Finance-not activated
    - Public Relations-not activated
- Youth Initiative
  - Koran and Kevin Binds are the contacts for the Youth Initiative.
  - interested in a facilitator/counselor for the meeting.
  - interested in starting the group in January 1998. It was suggested by Duncan to have a kick off event for the group.
  - As per the proposal, looking for a counselor for the group.
  - Concerned about the building and location of the meeting. There are concerns that the Lambda Center might detract participants from coming.
  - the youth range was expanded from 21 to 24 years of age.

GENERAL ISSUES

Keith Warrick

- Keith frustrated and disappointed in the lack of participation of the Steering Committee members in selling the tickets for the Labor Day Party.
- Keith questions our continued efforts in putting on the Labor Day event given our lack of participation.
- Keith doesn't feel he has the support of the Steering Committee and the general body to continue as the fundraiser.
- Robert feels like it's an issue of commitment and responsibility.
- Rob feels like the party was a success and that we should not use the amount of ticket sales as a measure.
- Darryl suggested we talk about and consider whether or not we should have a 'fundraiser' during Labor Day weekend.

SCHEDULING OF NEXT MEETING

Saturday, November 15, 1997

ADJOURNED 1:32pm

P.R.
Ulester will be restarting this Committee.

Steering Committee Agenda
December 20, 1997

Meeting Call to Order
Check-in

Minutes 11/15/97

Committee Reports/New Business

Executive Committee
- Co-chairs –
- Secretary –
- Treasurer –
- Historian

Standing/Ad-Hoc Committees
- 40-Plus
- Youth Initiative
- Activities Committee
- Membership Committee
- Topic Committee
- Ambassadors Committee
- Public Relations Committee
- Finance Committee

General Issues/Tabled Items
- Policy on Mailing List/Content
- Letter to Member
- Retreat Committee

Closing
- Check-out
- Meeting Adjourned

Overall items

← Needs a Membership Drive → (focus on Ambassadors)

← January meeting (focus) →

← Strategic Planning Meeting → needed! – more intragroup cooperation

Terrell needs to be cautioned!

Drevan needs to go earlier

Childkind 10 plus

Request materials in writing

– meet 4th Sunday of month

– D.L. – Indigo Arts –

Topic
January topic → Domestic Violence
Starting on time

Ambassadors
- Donations to Childkind? (and other orgs)
- Need support for more members
- $3.00 allotment

Activities
- AC will have survey done re 1998 activities

Membership
- Letter re: benefits package show support
- P.O. Box keys ↓ acknowledge

Steering Committee Agenda
November 15, 1997

Meeting Call to Order

Minutes 10/18/97

Committee Reports/New Business

- Executive Committee
  - Co-chairs
  - Secretary
  - Treasurer
  - Historian
- Standing/Ad-Hoc Committees
  - 40-Plus
  - Youth Initiative
  - Membership Committee
  - Topic Committee
  - Activities Committee
  - Public Relations Committee
  - Finance Committee
  - Ambassadors Committee

General Issues

- Membership Dues '98
- Policy on Mailing List/Content
- Committees Functioning

Closing

- December's Meeting
- Meeting Adjourned

1 **STEERING COMMITTEE MINUTES**

- Saturday, April 18, 1998

2 **TIME BEGAN: 10:44am**

3 **ATTENDANCE**

- Craig Johnson
- Kirk Surgeon
- Craig Washington
- Calvin Murray
- Derrick Reese
- Darrol DeAndre (interim PR coordinator)
- Kevin Bynes
- Freddie Johnson
- Darryl Moch
- Terry Hooks
- Robert Mathis
- Eric Flavors (interim PR coordinator)
- Additional participants
  - Kevin Madison (note taker)
  - Roger

4 **READING OF LAST MEETINGS MINUTES**

- minutes passed

5 **COMMITTEE REPORTS (OLD AND NEW BUSINESS)**

EXECUTIVE COMMITTEE REPORT

Treasurer

General

- no current officer

Co-chairs

General

- Craig and Kurt have been meeting to work through the issues of Second Sunday.
- Looking for everyone's participation to assist in finding interim officers by the next Strategic Planning meeting.
- DHR (Dr. Eric Benning) is interested in doing a follow up with the Hepatitis vaccine shot. It's possible he can attend the May meeting.
- Craig asked for an outline of goals from each committee for the next Steering Committee meeting. Please also include budgets for the year.

Bylaws

- We need to make some revisions on the Bylaws. There is currently a committee of people who will take on the charge of updating the bylaws.
- Craig feels there needs to be some more procedures, I.e. transition of officers, election of officers, logistics of the general meeting,

Secretary

General

- did not attend

Historian

General

- no current officer

6 **COMMITTEE REPORTS**

Activities Committee

General

- Drevan Jointer is the new co-coordinator of the Activities Committee.
- The meeting are every Saturday before Second Sunday.
- Received 3 signatures for joining the AC.
- AC put together a calendar of events. Some of the events are:
  - Brunch at April 26th at 1:00pm at the Shark Bar. The tab is $17 for a buffet.
  - Health and Awareness event. Some one will donate time for an aerobics class for a period of 2 weeks. The YMCA has a facility that would cost $25 per day for a total of $100.
  - In May, we will have a bowling event either 5/13 or 5/15
  - Anniversary Party is May 8th at Club Fusion 10:00 pm. Interested in having some small amount of food. Interested in $100 to $150 for the event.
    - We need to ascertain our current financial status before we make the allotment. Please work on a contingency plan and speak to Kurt/Craig in the next two weeks.
    - Darryl will donate $20 to the allotment if necessary.
  - DC Trip for Memorial Day
    - 15 people signed up displaying interested in a group going to D.C.
    - It will be difficult to pull this off. A lot of the flights and hotels are already booked up. We needed to start this process earlier in the year.
    - We are possibly looking into forming a group to L.A. for July 4th.

Ambassadors Committee

General

- Just for You Catering which is owned by Kevin, Jeff, and Keith are interested in working with Second Sunday. They would like to come to the June meeting. The question is whether we should give the allotment to them or just allow them to come and promote their business. If they come in, they would need to cater at the Second Sunday allotment and nothing more.
- The committee is requesting an additional $50 for supplies. They are also interested in purchasing a cooler for ice. It was decided there is no need to vote. The committee will receive the $50.
- They are interested in an increase of the allotment from $50 to $75.
  - Motion-Motion the Steering Committee increase the

Ambassador Committee allotment from $50 to $75 until further notice.

- For-4, oppose-2, abstain-2
- Amendment to motion to delay increase allotment until July meeting.
- For -7, oppose-1, abstain-0

- Treasury information is problematic. Rob's computer is in the shop and we are still trying to ascertain of the hard drive has crashed. Kurt is currently taking over the Treasurer issues.

- Meeting are Wednesday's before Second Sunday at the Lambda Center from 6:30 to 8:30pm.

Finance Committee

- General
  - Calvin has been checking on the some other sources for banks.
    - Kurt interested in the PC Banking.
- 501C3
  - This is being tabled until we get the financial issues resolved.
  - The next meeting is April 26, 1998 at 3:30pm TGI Friday's in Buckhead. There is not a regularly scheduled meeting. This will be done at a later time.

Membership Committee

- General
  - Jimmie Scott has resigned from his position as co-coordinator of the Membership Committee.
  - The next mailing date is April 30th at 7:30 pm.
  - The information concerning the purge will go in the next mailing.

Public Relations Committee

- General
  - The next meeting will be tomorrow at Richard Moultrie's house.
    - Mission and goals
    - increasing visibility and awareness of Second Sunday at Club Fusion.

Topic Committee

- General
  - Facilitator's Training took place April 4th. June 13th at 2-5pm at the Lambda Center is the next Facilitator's Training meeting
  - Meetings are Tuesday's after Second Sunday at the Lambda Center at 7:30pm.
  - Feedback from last meeting
    - the lights were too dim
    - there was too much noise outside the door of the meeting
    - we need to purchase our own PA system
    - we need to find alternatives for making copies because they are expensive to maintain. It was suggested we establish an account at Kinko's. Robert Mathis will take on researching this issue.

Ad-Hoc Committee

40+ Group

General

- Bob Anderson has resigned as co-coordinator. They have not identified a new co-coordinator.
- The next meeting is April 26th at 5pm at the Lambda Center
- There have been some organizational struggles. Both Bob Anderson and Freddie Johnson left the 40+ group.

Youth Initiative

General

- see report
- meetings are 6:30 to 8:00pm on the third Sunday of the month at the Lambda Center

7 **GENERAL ISSUES**

Strategic Planning

- The next Strategic Planning meeting is schedule Saturday, June 6th from 8:30-4pm. The alternative date is August 1st.
- Craig is working with the possibility of getting Sandra Barn-Hill to facilitate the Strategic Planning meeting for another time.

Placement of Officers

- Craig expressed the need to identify interim officers as soon as possible.
  - The process for deciding the interim officers will go to the Election Committee. The EC can do some recommending and initial ground work to filter candidates. The EC committee includes Calvin Murray, Allen Reid, Robert Mathis, and Ulester Douglas.
  - Craig is interested in having some recommendations by the next month.

General

- Craig Johnson has discount passes to Six Flags which will allow entrance for $18. You will also get additional free entrance pass for May 15th.
- Terrell Smith found out in an inappropriate way about him not being re-elected as the Historian. Craig is requesting a letter to be sent to Terrell sent by the Steering Committee. The letter should include some recognition for his contribution and service to the organization. Craig will draft and send out the letter.

40+ and Youth Initiative

- Motion-40+ group and Youth Initiative would each have 1 representative that would serve as voting members of the Steering Committee.
  - for-9, oppose-0, abstain-0

8 **SCHEDULING OF NEXT MEETING**

- Saturday, May 16, 1998

9 **ADJOURNED 1:17pm**

SECOND SUNDAY INTERIM STEERING COMMITTEE'S
PROPOSED STATEMENT OF PURPOSES:
AFRICAN AMERICAN MEN OF SECOND SUNDAY
OCTOBER 8, 1995

STATEMENT OF PURPOSE: Second Sunday shall exist to be a support organization created to assist in the growth and development of Gay, Bi-sexual and Transgendered Men of African American descent through education, social, spiritual and cultural activities. To that end the purposes for which Second Sunday are created are:

1) To promote pride, unity and strength by empowering, uplifting the collective consciousness of African American Gay Bisexual and Transgendered Men of African American descent;

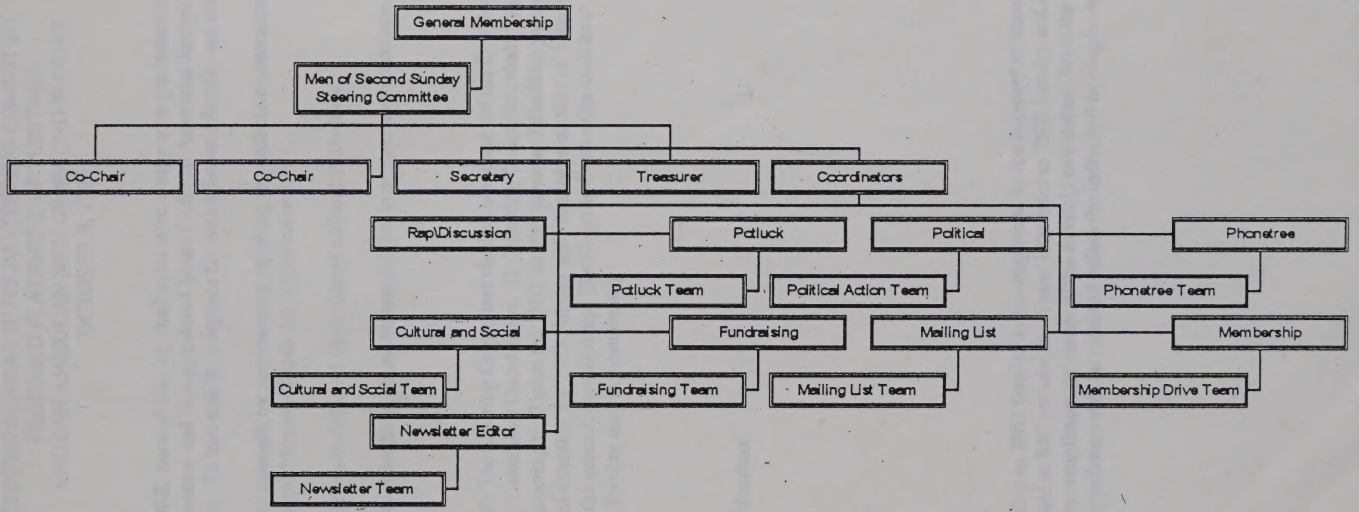
2) To transcend barriers and labels maintained by dominant cultural institutions;

3) To create economic opportunities for African American Men to prosper and contribute to African American development and growth.

STEERING COMMITTEE: The Steering Committee shall be composed of the Co-Chairpersons, the Treasurer, the Secretary, and each Standing Committee Coordinator. The Steering Committee shall: 1)hold regular meetings in advance of the membership meeting to; 2)plan the 2ND Sunday agenda; 3)facilitate joint committee activities; 3)provide specific and general direction for 2ND Sunday and; 4)resolve matters of dispute which arise in 2ND Sunday prior to their presentation to the general membership. The Steering Committee shall have the specific responsibility of securing the interest of 2ND Sunday and its membership .

1) Two Co-Chairs;
2) Secretary;
3) Treasurer;
4) Standing Committee Coordinators:
    a) Cultural\Social
    b) Fundraising
    c) Mailing List
    d) Membership
    e) Newsletter Editor
    f) Phone Tree
    g) Political
    h) Potluck
    i) Rap\Discussion

MEMBERSHIP: Membership to 2ND Sunday is accomplished by the payment of annual dues. Dues are $60(12 months x $5.00) per individual or $40 per couple. Those interested in 2ND Sunday and are contemplating a membership may receive two complimentary issues of the monthly newsletter. With the second newsletter, notice will be included that no further newsletters will be received unless the individual or couple choose to join 2ND Sunday.


General Membership
Men of Second Sunday Steering Committee
Co-Chair
Co-Chair
Secretary
Treasurer
Coordinators
Rap\Discussion
Potluck
Political
Phonetree
Potluck Team
Political Action Team
Phonetree Team
Cultural and Social
Fundraising
Mailing List
Membership
Cultural and Social Team
Fundraising Team
Mailing List Team
Membership Drive Team
Newsletter Editor
Newsletter Team

SECOND SUNDAY INTERIM STEERING COMMITTEE'S
PROPOSED STATEMENT OF PURPOSES:
AFRICAN AMERICAN MEN OF SECOND SUNDAY
OCTOBER 8, 1995

STATEMENT OF PURPOSE: Second Sunday shall exist to be a support organization created to assist in the growth and development of Gay, Bi-sexual and Transgendered Men of African American descent through education, social, spiritual and cultural activities. To that end the purposes for which Second Sunday are created are:

1) To promote pride, unity and strength by empowering, uplifting the collective consciousness of African American Gay Bisexual and Transgendered Men of African American descent;

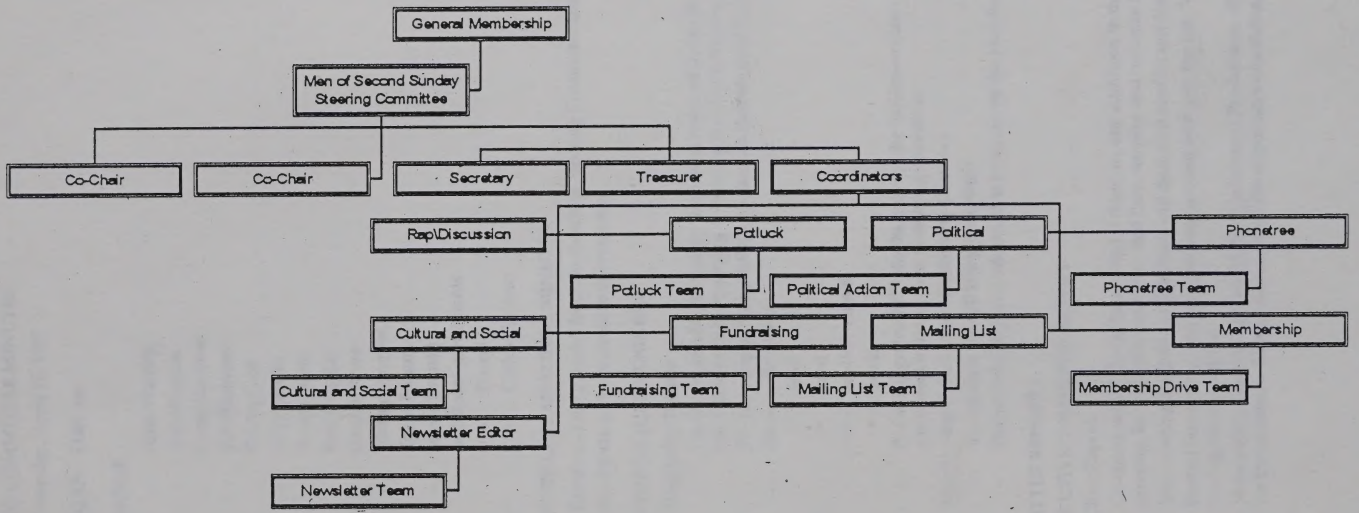
2) To transcend barriers and labels maintained by dominant cultural institutions;

3) To create economic opportunities for African American Men to prosper and contribute to African American development and growth.

STEERING COMMITTEE: The Steering Committee shall be composed of the Co-Chairpersons, the Treasurer, the Secretary, and each Standing Committee Coordinator. The Steering Committee shall: 1)hold regular meetings in advance of the membership meeting to; 2)plan the 2ND Sunday agenda; 3)facilitate joint committee activities; 3)provide specific and general direction for 2ND Sunday and; 4)resolve matters of dispute which arise in 2ND Sunday prior to their presentation to the general membership. The Steering Committee shall have the specific responsibility of securing the interest of 2ND Sunday and its membership .

1) Two Co-Chairs;
2) Secretary;
3) Treasurer;
4) Standing Committee Coordinators:
    a) Cultural\Social
    b) Fundraising
    c) Mailing List
    d) Membership
    e) Newsletter Editor
    f) Phone Tree
    g) Political
    h) Potluck
    i) Rap\Discussion

MEMBERSHIP: Membership to 2ND Sunday is accomplished by the payment of annual dues. Dues are $60(12 months x $5.00) per individual or $40 per couple. Those interested in 2ND Sunday and are contemplating a membership may receive two complimentary issues of the monthly newsletter. With the second newsletter, notice will be included that no further newsletters will be received unless the individual or couple choose to join 2ND Sunday.


General Membership
Men of Second Sunday Steering Committee
Co-Chair
Co-Chair
Secretary
Treasurer
Coordinators
Rap\Discussion
Potluck
Political
Phonetree
Potluck Team
Political Action Team
Phonetree Team
Cultural and Social
Fundraising
Mailing List
Membership
Cultural and Social Team
Fundraising Team
Mailing List Team
Membership Drive Team
Newsletter Editor
Newsletter Team

1 **STEERING COMMITTEE MINUTES**

- Saturday, April 19, 1997

2 **TIME BEGAN: 11:05 am**

3 **ATTENDANCE**

- Keith Warrick
- Trent Keegan
- Kevin Madison
- Rob Simmons
- Edwin Cook
- Terry Hooks
- Terrell Smith
- Kirk Surgeon
- Derrick Reese
- Ulester Douglas
- Egypt Freeman
- Maxie Bennett
- additional participants
  - Darryl !
  - Carlos Cardero

4 **READING OF LAST MEETINGS MINUTES**

- Kevin read the minutes from the previous Steering Committee meeting.
- No objections were made to the minutes.

5 **TABLED TOPICS (OLD BUSINESS)**

- Hospitality Baskets
  - Questions around delivering the basket and confidentiality were asked. The importance of not assuming if someone is sick it's because of HIV was stressed.
  - We have supplemented the baskets with flowers until the baskets are ready.
  - Items in the basket
    - fruit
    - card
    - stuffed animal
    - book
  - It was suggested HC take the issue of the baskets to their committee and develop a proposal to bring back to steering committee.
- Membership Packets and Membership Directory
  - The packets are still being completed.
  - Do not have any new information to report on the Membership Directory

6 **COMMITTEE REPORTS**

EXECUTIVE COMMITTEE REPORT

Co-Chair Report

- Co-chairs would like to be notified if there are any additions to the Second Sunday meeting, for example surveys so that they can plan and organize the agenda.
- May meeting for Strategic Planning will deal with conflict resolution.
- Second Sunday mailing list, questions around who gets the list. Venus is interested in buying the mailing list.
- Membership benefits--discussed that the Jomandi Productions offer is not a true benefit for the members. Ulester also stressed the importance of soliciting organizations for

providing benefits to the organization. Trent suggested creating a large chart for the meeting to communicate the benefits of being a member.

Secretary

- No report.

Treasurer

- Balance Report
  - Our current balance is $7,960.54. See report.

7 **COMMITTEE REPORTS**

Activities Committee

General

- AC presented the Labor Day proposal. Kevin motioned to honor the request for the $500.00 for the Steering Committee. It was passed by all.

Hospitality Committee

- Nothing to report at this time.

Finance Committee

General

- FC will investigate fund options for grants and scholarships.
- Black gay youth-- looking into possibly creating proposal for grant money. We will offer a scholarship to an openly Black gay student. They would offer us an opportunity to connect with other Black gay students.

Membership Committee

General

- MC has lost some members on their committee. They are trying to gain more individuals for the committee.
- Suggestions from Trent
  - annual essay contest for seniors and offer scholarship
  - monthly or quarterly charitable donation to an organization
  - send newsletter to members only and flyer to non-members and black and white copies are at the members
- Motion to make newsletter for members only and non-members get a flyer effective immediately. Amendment to implement in the following month. In the newsletter will be an announcement indicating the change. Motion pass by all, opposing

Public Relations Committee

General

- We can advertise text ads in Venus Magazine. PRC requested $20.00 to advertise in the next Venus Magazine.
- Calling Cards: cards will be created the size of the Ellen advertisement to give to those interested. They will have Second Sunday information on it.
- T-shirts: PRC researching the feasibility of producing t-shirts for Second Sunday and to sale at the event in Washington D.C. Initially an order of 200 t-shirts. PRC will connect with the Activities Committee to create the t-shirts. Darryl proposed PRC, AC, and the EC will decide on the design of the t-shirts.
- Newsletter- gave suggestions for improvements of the newsletter. The deadline for additions to the newsletter is the 15th of every month.
- Classifieds- looking into classifieds as a way of paying for the newsletter. It would currently cost $350.00 for 500 copies of 2 color.

Topic Committee

General

- TC thought the arrangement of the chair was not good. A diamond shape would be better.
- TC interested in a microphone for the meetings.

- TC interested in planning a finance workshop, pt. 2 from last meeting. TC interested in Finance possibly planning this. Finance committee is not completely established, Egypt will return to TC and plan the event before the end of the summer. Carlos proposed that the person who plans the event should continue to take part for the next connected activity.
- The evaluations were good for us. 110 respondents. This information is good for grant writing. It was a success.
- Topic next month is 'Family of Choice'.

Adhoc Committee-Workshop Committee

General

- Adhoc needs $700.00 to secure the Indian Springs State Park.
- Ulester proposed to table this motion and will connect by telephone at a later date because Darryl was not aware of the decision to reserve Indian Springs State Park.

8 **NEW BUSINESS**

- Table the discussion on the ability of acting co-coordinators being able to vote in the steering committee.
- Darryl! introduced/proposed a new committee for activities outside of the AC and the TC.
- Rob proposed we merge Adhoc Committee and the Workshop Committee. They would handle two priorities--fund raising and programming. Rob will go to the next Workshop Committee to introduce this idea.
- Keith requested any new information that needs to be distributed at the Standing Committees are communicated through co-coordinators. Keith motions for the co-coordinators communicate with the other co-coordinators for announcements that needs to flow between committees. Ulester seconded--all for, motion carried

9 **ISSUES AND ANSWERS FOR THE GOOD OF THE COMMITTEE**

- Ulester
  - Reiterated the commitment to meet at 10:30 am.
  - The norm is for the Steering Committee last 10:30-1:30pm

10 **ADJOURNED 2:10pm**

1 **STEERING COMMITTEE MINUTES**

- Saturday, April 18, 1998

2 **TIME BEGAN: 10:44am**

3 **ATTENDANCE**

- Craig Johnson
- ~~Kirk Surgeon~~
- Craig Washington
- Calvin Murray
- Derrick Reese
- Darrol DeAndre (interim PR coordinator)
- Kevin Bynes
- Freddie Johnson
- Darryl Moch
- Terry Hooks
- Robert Mathis
- Eric Flavors (interim PR coordinator)
- Additional participants
  - Kevin Madison (note taker)
  - Roger

4 **READING OF LAST MEETINGS MINUTES**

- minutes passed

5 **COMMITTEE REPORTS (OLD AND NEW BUSINESS)**

EXECUTIVE COMMITTEE REPORT

Treasurer

General

- no current officer

Co-chairs

General

- Craig and ~~Kurt~~ have been meeting to work through the issues of Second Sunday.
- Looking for everyone's participation to assist in finding interim officers by the next Strategic Planning meeting.
- DHR (Dr. Eric Benning) is interested in doing a follow up with the Hepatitis vaccine shot. It's possible he can attend the May meeting.
- Craig asked for an outline of goals from each committee for the next Steering Committee meeting. Please also include budgets for the year.

Bylaws

- We need to make some revisions on the Bylaws. There is currently a committee of people who will take on the charge of updating the bylaws.
- Craig feels there needs to be some more procedures, I.e. transition of officers, election of officers, logistics of the general meeting,

Secretary

General

- did not attend

Historian

General

- no current officer

6 **COMMITTEE REPORTS**

Activities Committee

General

- Drevan Jointer is the new co-coordinator of the Activities Committee.
- The meeting are every Saturday before Second Sunday.
- Received 3 signatures for joining the AC.
- AC put together a calendar of events. Some of the events are:
  - Brunch at April 26th at 1:00pm at the Shark Bar. The tab is $17 for a buffet.
  - Health and Awareness event. Some one will donate time for an aerobics class for a period of 2 weeks. The YMCA has a facility that would cost $25 per day for a total of $100.
  - In May, we will have a bowling event either 5/13 or 5/15
  - Anniversary Party is May 8th at Club Fusion 10:00 pm. Interested in having some small amount of food. Interested in $100 to $150 for the event.
    - We need to ascertain our current financial status before we make the allotment. Please work on a contingency plan and speak to Kurt/Craig in the next two weeks.
    - Darryl will donate $20 to the allotment if necessary.
  - DC Trip for Memorial Day
    - 15 people signed up displaying interested in a group going to D.C.
    - It will be difficult to pull this off. A lot of the flights and hotels are already booked up. We needed to start this process earlier in the year.
    - We are possibly looking into forming a group to L.A. for July 4th.

Ambassadors Committee

General

- Just for You Catering which is owned by Kevin, Jeff, and Keith are interested in working with Second Sunday. They would like to come to the June meeting. The question is whether we should give the allotment to them or just allow them to come and promote their business. If they come in, they would need to cater at the Second Sunday allotment and nothing more.
- The committee is requesting an additional $50 for supplies. They are also interested in purchasing a cooler for ice. It was decided there is no need to vote. The committee will receive the $50.
- They are interested in an increase of the allotment from $50 to $75.
  - Motion-Motion the Steering Committee increase the

Ambassador Committee allotment from $50 to $75 until further notice.

- For-4, oppose-2, abstain-2
- Amendment to motion to delay increase allotment until July meeting.
- For -7, oppose-1, abstain-0

- Treasury information is problematic. Rob's computer is in the shop and we are still trying to ascertain of the hard drive has crashed. ~~Kurt~~ Kirk is currently taking over the Treasurer issues.

- Meeting are Wednesday's before Second Sunday at the Lambda Center from 6:30 to 8:30pm.

Finance Committee

- General
  - Calvin has been checking on the some other sources for banks.
    - Kurt interested in the PC Banking.
- 501C3
  - This is being tabled until we get the financial issues resolved.
  - The next meeting is April 26, 1998 at 3:30pm TGI Friday's in Buckhead. There is not a regularly scheduled meeting. This will be done at a later time.

Membership Committee

- General
  - Jimmie Scott has resigned from his position as co-coordinator of the Membership Committee.
  - The next mailing date is April 30th at 7:30 pm.
  - The information concerning the purge will go in the next mailing.

Public Relations Committee

- General
  - The next meeting will be tomorrow at Richard Moultrie's house.
    - Mission and goals
    - increasing visibility and awareness of Second Sunday at Club Fusion.

Topic Committee

- General
  - Facilitator's Training took place April 4th. June 13th at 2-5pm at the Lambda Center is the next Facilitator's Training meeting
  - Meetings are Tuesday's after Second Sunday at the Lambda Center at 7:30pm.
  - Feedback from last meeting
    - the lights were too dim
    - there was too much noise outside the door of the meeting
    - we need to purchase our own PA system
    - we need to find alternatives for making copies because they are expensive to maintain. It was suggested we establish an account at Kinko's. Robert Mathis will take on researching this issue.

Ad-Hoc Committee

40+ Group

General

- Bob Anderson has resigned as co-coordinator. They have not identified a new co-coordinator.
- The next meeting is April 26th at 5pm at the Lambda Center
- There have been some organizational struggles. Both Bob Anderson and Freddie Johnson left the 40+ group.

Youth Initiative

General - Kevin Kerrion

- see report
- meetings are 6:30 to 8:00pm on the third Sunday of the month at the Lambda Center

7 **GENERAL ISSUES**

Strategic Planning

- The next Strategic Planning meeting is schedule Saturday, June 6th from 8:30-4pm. The alternative date is August 1st.
- Craig is working with the possibility of getting Sandra Barn-Hill to facilitate the Strategic Planning meeting for another time.

Placement of Officers

- Craig expressed the need to identify interim officers as soon as possible.
  - The process for deciding the interim officers will go to the Election Committee. The EC can do some recommending and initial ground work to filter candidates. The EC committee includes Calvin Murray, Allen Reid, Robert Mathis, and Ulester Douglas.
  - Craig is interested in having some recommendations by the next month.

General

- Craig Johnson has discount passes to Six Flags which will allow entrance for $18. You will also get additional free entrance pass for May 15th.
- Terrell Smith found out in an inappropriate way about him not being re-elected as the Historian. Craig is requesting a letter to be sent to Terrell sent by the Steering Committee. The letter should include some recognition for his contribution and service to the organization. Craig will draft and send out the letter.

40+ and Youth Initiative

- Motion-40+ group and Youth Initiative would each have 1 representative that would serve as voting members of the Steering Committee.
  - for-9, oppose-0, abstain-0

8 **SCHEDULING OF NEXT MEETING**

- Saturday, May 16, 1998

9 **ADJOURNED 1:17pm**

SECOND SUNDAY INTERIM STEERING COMMITTEE'S
PROPOSED STATEMENT OF PURPOSES:
AFRICAN AMERICAN MEN OF SECOND SUNDAY
OCTOBER 8, 1995

STATEMENT OF PURPOSE: Second Sunday shall exist to be a support organization created to assist in the growth and development of Gay, Bi-sexual and Transgendered Men of African American descent through education, social, spiritual and cultural activities. To that end the purposes for which Second Sunday are created are:

1) To promote pride, unity and strength by empowering, uplifting the collective consciousness of African American Gay Bisexual and Transgendered Men of African American descent;

2) To transcend barriers and labels maintained by dominant cultural institutions;

3) To create economic opportunities for African American Men to prosper and contribute to African American development and growth.

STEERING COMMITTEE: The Steering Committee shall be composed of the Co-Chairpersons, the Treasurer, the Secretary, and each Standing Committee Coordinator. The Steering Committee shall: 1)hold regular meetings in advance of the membership meeting to; 2)plan the 2ND Sunday agenda; 3)facilitate joint committee activities; 3)provide specific and general direction for 2ND Sunday and; 4)resolve matters of dispute which arise in 2ND Sunday prior to their presentation to the general membership. The Steering Committee shall have the specific responsibility of securing the interest of 2ND Sunday and its membership .

1) Two Co-Chairs;
2) Secretary;
3) Treasurer;
4) Standing Committee Coordinators:
    a) Cultural\Social
    b) Fundraising
    c) Mailing List
    d) Membership
    e) Newsletter Editor
    f) Phone Tree
    g) Political
    h) Potluck
    i) Rap\Discussion

MEMBERSHIP: Membership to 2ND Sunday is accomplished by the payment of annual dues. Dues are $60(12 months x $5.00) per individual or $40 per couple. Those interested in 2ND Sunday and are contemplating a membership may receive two complimentary issues of the monthly newsletter. With the second newsletter, notice will be included that no further newsletters will be received unless the individual or couple choose to join 2ND Sunday.

2nd Sunday Steering Committee
Special Meeting – Policy, Procedure and Responsibilities
Saturday, August 1, 1998
Agenda

I. Definition and Responsibilities
   A. Executive Committee
   B. Steering Committee
   C. Relationship between Executive Committee and Steering Committee

II. Standing Committees
   A. Committee Definition
   B. Co-Coordinator Responsibilities
   C. Individual Committee Policy and Procedure
   D. Intercommittee Policy and Procedure

III. Programs- (40+ Group & My Brothaz Keeper)
   A. Definition
   B. Coordinator Responsibilities
   C. Program Policy and Procedure
   D. Relationship with Steering Committee

IV. Follow Up

* There will be a short break at midpoint of this meeting.

2nd Sunday
Executive Committee Agenda
14 July, 1998

Welcome new members

Old Business: Updates

- Activities
  - Where the Boyz Are
  - Fusion Contract
- Advisory Group
  - Their role in relation to the Executive Committee
  - Next meeting: Thursday July 30th. 7 p.m. at Aid Atlanta Steering
- Committee Meeting
  - Process and Agenda Items
  - Action on Robert Simmons
  - Committee Appreciation
- Finance
  - Letter from Robert Simmons
  - Audit
  - Treasurer Recruitment
  - Funds for Southern Communities
- Youth Initiative
  - Program Evaluation

New Business

Parking Lot

Schedule next meeting